



**Monroe Council Minutes  
Regular Meeting  
April 12, 2022 – 6:30 p.m.  
233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Mayor Funk opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call***

Council members present: Marc Bellapianta, Tom Callahan, Jason Frentzel, Keith Funk, Christina McElfresh, and Ben Wagner.

Mr. Frentzel moved to excuse Dr. Clark; seconded by Mr. Bellapianta. Voice vote. Motion carried.

***Approval of the Minutes***

Mrs. McElfresh moved to approve the Council Minutes of February 26 and March 22, 2022; seconded by Mr. Wagner. Voice vote. Motion carried.

***Visitors***

- **Warren County Sheriff Larry Sims – Warren County Sheriff’s Office Annual Report**

Sheriff Sims reported that the new Sheriff’s office and jail opened last year and invited Council to tour the building. Sheriff Sims submitted a copy of his 2021 Report.

Mayor Funk thanked Sheriff Sims for everything he does. Vice Mayor McElfresh expressed her appreciation to Sheriff Sims for coming to a Council meeting every year.

David Schmitt of 537 South Main Street requested a guardrail be installed between Mason Avenue and 557 South Main Street due to all of the vehicle accidents in this area.

Mr. Brock will provide Council with a report on the accidents and the cost for any improvements in the area.

***Committee Reports***

Mr. Frentzel reported that the Public Involvement Committee met last week and received a drawing from Rozzi Fireworks for the area needed for six inch shells. For the food trucks, the electric will not be installed in time for the Light Up the Sky Event, so we are looking at generators or requiring the food trucks to provide their own generators. Mr. Frentzel announced that the Monroe Lions Club will hold their annual Easter Egg Hunt this Saturday, April 16<sup>th</sup> at 10



a.m. in Monroe Community Park. In addition, the first Food Truck Fair will be May 19<sup>th</sup> at Monroe Community Park.

Reporting on the Finance Committee that met just prior to this evening's Council meeting, Mr. Frentzel advised that staff are working on the bonds and fines for stormwater management and bringing everything into compliance with the Environmental Protection Agency guidelines.

Mrs. McElfresh asked when the last time Finance Reports were approved. Mr. Frentzel replied that the November 2021 reports were in February of 2022 and noted that it was briefly discussed in the Finance Committee.

Mrs. McElfresh requested an explanation. Mrs. Waggaman explained the system is not closed for the year and until that happens, December of 2021 cannot be closed.

Mayor Funk recalled that at the end of the year it usually takes about the first quarter to complete.

Mrs. Waggaman advised that it is taking an extra long time due to staffing levels right now, but there is an overlap of a few months usually.

Mrs. McElfresh asked when the reports can be expected and Mrs. Waggaman advised they will probably go to the Finance Committee next month. She wasn't sure if the software issue will be resolved and everything closed out to have reports before the next meeting.

Mr. Brock mentioned that the Public Involvement Committee recommended the expenditure of \$2,000 for the band at the May 19<sup>th</sup> Food Truck Fair.

Mr. Frentzel moved to approve the expenditure of \$2,000 for the band at the May 19, 2022 Food Truck Fair; seconded by Mr. Wagner. Voice vote. Motion carried.

Mrs. McElfresh reported that the Technology Committee met with Velecor that handles our telephone system and IT systems and everything is running smoothly.

***Old Business***

None.

***New Business***

**Emergency Resolution No. 16-2022.** A Resolution authorizing the City Manager to enter into a service agreement by and between the City of Monroe and Axon Enterprise, Inc. for the service and licensing of the Department of Police body cameras and declaring an emergency.

Chief Buchanan explained this supports the Axon body cameras and supports the software and firmware updates. He noted that it is a little cheaper this year.



Mrs. McElfresh moved to suspend the rule requiring the reading of Emergency Resolution No. 16-2022 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Bellapianta. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 16-2022 by title only.

Mrs. McElfresh moved to adopt Emergency Resolution No. 16-2022; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

**Emergency Resolution No. 17-2022.** A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Majors Enterprises Inc. for the Greentree Road Culvert Replacement and declaring an emergency.

Mr. Morton reported the 24 inch corrugated pipe on Greentree Road is rotten and water is flowing around the pipe rather than through it. There is fear if the repairs are not made as soon as possible the road could collapse due to the weight of the vehicles that travel this area. Mr. Morton reached out to Warren County to see if there could be a joint effort to make the repairs and Warren County agreed to take care of the traffic control and set up the detour. In addition, we can utilize the Warren County vehicle tax monies in the amount of \$18,000 towards this project.

Mr. Brock advised this has not been budgeted, but it is an emergency before any incidents occur on a failed pipe.

Mrs. McElfresh moved to suspend the rule requiring the reading of Emergency Resolution No. 17-2022 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Bellapianta. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 17-2022 by title only.

Mrs. McElfresh moved to adopt Emergency Resolution No. 17-2022; seconded by Mr. Bellapianta. Roll call vote: six ayes. Motion carried.

**Consideration of Motion** to authorize the expenditure of \$77,620.41 to purchase a 305 Mini Hydraulic Excavator for the Department of Public Works.

Mr. Morton reported this will replace a 2006 excavator that is in need of serious repairs and not worth putting money into.

Mr. Callahan asked if the old one would be traded in. Mr. Morton advised we will, but do not have a trade number yet. In addition, there is a skid loader as well they will be getting rid of.

Mrs. McElfresh moved to authorize the expenditure of \$77,620.41 to purchase a 305 Mini Hydraulic Excavator for the Department of Public Works; seconded by Mr. Frentzel. Voice vote. Motion carried.



### *Administrative Reports*

Mr. Brock reminded Council that Memorial Day is coming up and requested Council members to let Mrs. Wasson know if they are available to attend the ceremony.

Mr. Brock referred to his supplemental report that listed a few items he wanted to get direction from Council about. He wanted to keep these items top-of-mind to continue moving forward.

Mrs. McElfresh thanked Mr. Brock for wanting to keep these items on the forward moving radar; however, she would like to have a separate work session to go through the items that Mr. Brock included in the supplemental report.

The Clerk of Council will coordinate a date and time for this work session.

Mr. Bellapianta announced that he recently graduated from the Monroe Police Academy and complimented Chief Buchanan, Officer Joshua King, and especially the Auxiliary officers that were present throughout everything.

Chief Buchanan thanked Mr. Bellapianta for his kind words and recognized the dispatchers for the work they do as this is 9-1-1 Telecommunicators Week

Mrs. McElfresh expressed her appreciation for the combined meeting held with the Monroe School Board last evening.

- **Executive Session** – To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.

Mrs. McElfresh moved to adjourn into executive session to prepare for negotiations with public employees concerning their compensation or other terms and conditions of their employment and consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance; seconded by Mr. Bellapianta. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 7:18 p.m.

Mrs. McElfresh moved to reconvene into regular session; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Council reconvened into regular session at 8:35 p.m.



Mr. Frentzel announced that the Warren County Municipal League will hold a dinner meeting on April 20<sup>th</sup> at the Golden Lamb. The speaker that evening will be Warren Common Pleas Court Judge Timothy Tepe who presides over the Veterans Court. Mr. Frentzel asked members of Council let either he or the Clerk of Council know if they would like to attend.

*Adjournment*

Mrs. McElfresh moved to adjourn; seconded by Mr. Frentzel. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:37 p.m.

Respectfully submitted,

Angela S. Wasson, MMC  
Clerk of Council