

## EMERGENCY RESOLUTION NO. 66-2020

A RESOLUTION AUTHORIZING SPECIFIC EXPENDITURES OF THE CITY OF MONROE'S SHARE OF CORONAVIRUS RELIEF FUNDS AS LEGISLATED IN THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT, AND DECLARING AN EMERGENCY.

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, The City of Monroe requested its share of funds from the County Coronavirus Relief Distribution Fund by Emergency Resolution 40-2020 on June 9, 2020; and

WHEREAS, The U.S. Department of Treasury declared all public safety employees to be substantially dedicated to mitigating or responding to the COVID-19 public health emergency in its Coronavirus Relief Fund "Frequently Asked Questions"; and

WHEREAS, The Ohio Office of Budget and Management recommended that the local government Chief Executive Official declare a proclamation in some manner and document the individuals or job positions with the specific duties that meet the substantially dedicated criteria in its "Guidance and Frequently Asked Questions" for the Coronavirus Relief Fund; and

WHEREAS, The City of Monroe has identified certain expenditures of the funds that are consistent with CARES Act restrictions identified in 5001 of the CARES Act as described in 42 U.S.C. 601(d), as listed following this document as "Exhibit A."; and

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: All funds received from the County Coronavirus Relief Fund are to be expended **only** to cover costs of the City consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in the City of Monroe's most recently approved budget as of March 27, 2020; and

(3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

SECTION 2: The City Council and the City Manager acknowledge that its public safety, public health, health care, human services, and similar employees perform specific duties that meet the substantially dedicated criteria, so the payroll expenses for said employees are an eligible expense under the CARES Act.

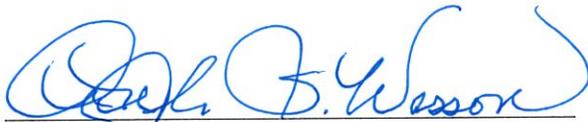
SECTION 3: The City Council and the City Manager acknowledge that some of its non-public safety employees have been repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency, and as such, their payroll expenses are an eligible expense under the CARES Act.

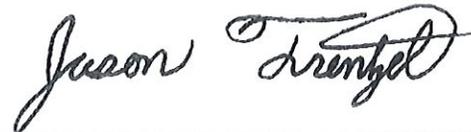
SECTION 4: This measure is hereby to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to proceed with project at the earliest possible date. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: October 13, 2020

ATTEST:

APPROVED:

  
\_\_\_\_\_  
Clerk of Council

  
\_\_\_\_\_  
Mayor

This legislation was enacted in an open meeting pursuant to the terms and provisions of the Sunshine Law, Section 121.22 of the Ohio Revised Code.

**"I, the undersigned Clerk of Council of the city of Monroe, Ohio, hereby certify the foregoing (ordinance or resolution) was published as required by Section 7.16 of the Charter of the City of Monroe.**

  
\_\_\_\_\_  
Clerk of Council  
City of Monroe, Ohio

**City of Monroe**  
**CARES Act Funding - COVID-19**

**Exhibit "A" E Res No. 66-2020**

\$ 134,202.65 TOTAL AVAILABLE (\$123,636.32 From Butler Cty; \$10,267.15; \$299.18 Aug. interest)  
~~\$ 134,198.80 TOTAL REIMBURSEMENT~~  
 \$ 3.85 TOTAL REMAINING

Amount	Description	Vendor	Date Purchased	Reason Eligible
\$ 50,000.00	CIC Program - JEN	Various	To be determined	Coronavirus Relief Fund FAQs - "Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures." & "Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria"
\$ 3,000.00	School Donation: Online Media/book resources	Monroe Local School District	10/14/2020	Coronavirus Relief Fund FAQs - "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions"
\$ 5,000.00	School Donation: Virtual Learning Academy science & art kits	Monroe Local School District	10/14/2020	Coronavirus Relief Fund FAQs - "Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions"
\$ 6,000.00	School Donation: Alcohol wipes for electronic equipment	Monroe Local School District	10/14/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
\$ 2,500.00	School Donation: Bottle hand sanitizer	Monroe Local School District	10/14/2020	Coronavirus Relief Fund FAQs - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment"
\$ 3,900.00	Office 365 - Migration Fee	Velecor, LLC	October	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

\$ 8,253.00	<i>Office 365 - Annual Fee</i>	Velecor, LLC	October	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$ 17,078.35	<i>Public Safety Overtime - Fire (through Oct. 1)</i>	City FF employees	Aug - Oct. 1	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
\$ 247.64	<i>Medicare - Fire Overtime</i>	City FF employees	Mar - Oct. 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
\$ 1,868.99	<i>Unreimbursed Medicare - Fire Overtime from First Disbursement</i>	City FF employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
\$ 4,098.80	<i>Police &amp; Fire Pension - Fire Overtime</i>	City FF employees	Aug - Oct. 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."

\$ 429.79	<i>Workers Compensation - Fire Overtime</i>	City FF employees	Aug - Oct. 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
\$ 2,873.73	<i>Unreimbursed Workers Comp - Fire Overtime from First Disbursement</i>	City FF employees	Mar - Aug	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
\$ 9,428.75	<i>Public Safety Overtime - Dispatch (Mar - Aug)</i>	City Dispatch employees	Mar - Oct 1	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
\$ 136.72	<i>Medicare - Dispatch Overtime</i>	City Dispatch employees	Mar - Oct 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
\$ 1,320.03	<i>OPERS Pension - Dispatch Overtime</i>	City Dispatch employees	Mar - Oct 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses force account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."

\$	237.28	<i>Workers Compensation - Dispatch Overtime</i>	City Dispatch employees	Mar - Oct 1	<i>Public Assistance Program &amp; Policy Guide</i> from FEMA: "FEMA reimburses for account labor based on actual hourly rates plus the cost of the employee's actual fringe benefits. U.S. Dept of Treasury FAQs #11 - "The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund....Payroll and benefit costs associated with public employees..."
\$	623.34	<i>Unreimbursed Medicare - Police Overtime from First Disbursement</i>	City Police employees	Mar - Aug	#2 & #47 US Treasury FAQs - "Payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency" & "As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020"
\$	1,959.93	<i>Galaxy Tablet SSE for Council Members</i>	Verizon	3/19/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	291.06	<i>Galaxy Tablet SSE -Monthly Fee</i>	Verizon	March 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	139.90	<i>USB WiFi Adapters</i>	Amazon	3/16/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	35.24	<i>Staples Magnetic 1-Pocket Plastic Wall File, Smoke</i>	Staples	3/16/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures" - This item was posted outside to enable residents to drop off documents to a drop box rather than to a person

\$	549.89	Cell phones for Finance	Verizon	3/23/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	1,449.09	Cell phones- Monthly Charge	Verizon	April 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	281.26	Galaxy Tablet S5E -Monthly Fee	Verizon	April 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	118.93	VECO Samsung Galaxy Tab S5e Case	Amazon	3/24/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	51.06	Canon P23-DHV-3 2279C001 12-Digit Desktop Calculator	Staples	3/26/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	281.26	Galaxy Tablet S5E -Monthly Fee	Verizon	May 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	740.20	Monthly cost of Cell Phones for Teleworking	Verizon	May 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

\$	14.99	<i>Zoom Standard Pro Monthly</i>	Zoom Video Communications Inc	5/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	281.26	<i>Monthly cost of Tablets for Council</i>	Verizon	June 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	657.14	<i>Monthly cost of Cell Phones for Teleworking</i>	Verizon	June 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	1,150.00	<i>45 1/2 x 48 3/8" Clear Plexiglass w/ Standard Speak Hole &amp; 10/2 Mail Slot in bottom</i>	Discount Glass	6/3/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures"
\$	89.99	<i>ShieldPix 32.28" Protective Sneeze Guard, Acrylic Barrier Shield for Counter or Desk</i>	Amazon.com	6/10/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures"
\$	279.20	<i>US Weight Heavy Duty Premium Steel Stanchion w/ 7.5-foot Retractable Belt</i>	Amazon.com	6/8/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures"
\$	40.53	<i>PV26-90 Panaramic Full dome Plexiglas Security Mirror, 90 Degree Viewing Angle, 26" Diameter</i>	Amazon.com	6/12/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures"

\$	14.99	<i>Zoom Standard Pro Monthly</i>	Zoom Video Communications Inc	6/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	3,600.00	<i>Authority Tax Connect</i>	Civica North America, Inc	6/24/2020	Coronavirus Relief Fund FAQs - "Expenses of actions to facilitate compliance with COVID-19-related public health measures" - "including as relates to...improvement of social distancing measures" <i>In order to limit visitors to the building, we temporarily suspended in-person tax preparation and added this online program that allowed residents to submit their tax information on a secure online portal</i>
\$	125.00	<i>COVID Testing of Employees</i>	Monroe Urgent Care	6/30/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
\$	125.00	<i>COVID Testing of Employees</i>	Monroe Urgent Care	6/30/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
\$	280.07	<i>Monthly cost of Tablets for Council</i>	Verizon	July 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	663.20	<i>Monthly cost of Cell Phones for Teleworking</i>	Verizon	July 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	14.99	<i>Zoom Standard Pro Monthly</i>	Zoom Video Communications Inc	7/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

\$ 1,000.00	<i>COVID Testing of Employees</i>	Monroe Urgent Care	7/17/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
\$ 132.98	<i>Logitech C920S Pro HD Webcam</i>	Staples	7/17/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$ 450.00	<i>Cotton Face Masks - Dark Navy</i>	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment..."
\$ 50.00	<i>Cotton Face Masks - Black</i>	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment..."
\$ 292.50	<i>Badger Activity Masks - Dark Navy</i>	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment..."
\$ 32.50	<i>Badger Activity Masks - Black</i>	Miami Valley Apparel	7/21/2020	Coronavirus Relief Fund FAQs - "Public health expenses such as" section - "Expenses for acquisition & distribution of medical & protective supplies, including sanitizing products & personal protective equipment..."
\$ 280.07	<i>Monthly cost of Tablets for Council</i>	Verizon	August 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$ 655.05	<i>Monthly cost of Cell Phones for Teleworking</i>	Verizon	August 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

\$	125.00	<i>COVID Testing of Employees</i>	Monroe Urgent Care	8/4/2020	Coronavirus Relief Fund FAQs - Under the "Eligible expenditures include, but are not limited to, payment for" section - "Costs of provide COVID-19 testing"
\$	14.99	<i>Zoom Standard Pro Monthly</i>	Zoom Video Communications Inc	8/7/2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	280.07	<i>Monthly cost of Tablets for Council</i>	Verizon	September 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"
\$	655.05	<i>Monthly cost of Cell Phones for Teleworking</i>	Verizon	September 2020	OBM Guidance & FAQs - Under the "Permissible Use of Funds" section: Equipment - "Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions" & "Equipment and lease costs if previously unbudgeted and consistent with other criteria"

\$ 134,198.80