

Is a Permit Required?

All construction activity to enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical, or plumbing system requires a Building Permit. If you have questions or concerns regarding if a permit is needed please call the Building and Development Department at 513-539-7374 ext. 1020

Requires a Building Permit (this may not cover all situations requiring a permit):

- New construction of a home or a commercial building
- Residential or commercial additions
- Alterations of floor joists, wall studs, ceiling joists, rafters, beams, or other structural supports
- New or moved interior walls
- Commercial roofing projects-Residential roofing projects if replacing trusses or support beams
- New porches and decks
- New or replacement of heating, ventilation, and air conditioning equipment or ducts
- Accessory buildings (shed or detached garage) more than 200 square feet in area
- Swimming pools more than 24 inches deep (in-ground or above-ground)
- Retaining walls over four feet in height
- Commercial signs including ground, freestanding, pole, and wall signs.
- Basement Finishing or alterations
- Service upgrade for electric services
- Electric services for new construction or alterations
- Commercial tents (Fire Department approval is also necessary)
- Demolition of residential or commercial building

Does not require a Building Permit, but does require a Zoning Permit

- Accessory buildings (sheds) less than 200 square feet in area
- Freestanding decks that are not attached to the home

Does not require either a Building or Zoning Permit

- Replacement siding that does not require structural changes or repairs
- Replacement of residential roofing that does not require structural changes or repairs
- Replacement windows that do not require structural changes or repairs
- Installation of playground equipment
- New or replacement of gutters and downspouts
- New storm windows or doors in existing openings