

# RIGHT-OF-WAY PERMIT

**CITY OF MONROE  
233 S. MAIN STREET  
MONROE, OHIO 45050  
(513) 539-7374**

Permit # \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_

Application is hereby made to work within the right-of-way limits of the City of Monroe by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address, City, State, Zip

Builder or Subcontractor:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address, City, State, Zip

Application is hereby made to:  
Describe Work:

\_\_\_\_\_  
Location of Work:

\_\_\_\_\_  
Attach a plan or drawing showing exact location, dimensions, type of installations, and details.  
Application to be submitted to the Monroe Urban Center, 233 S. Main Street.  
Issuance of Permit will be considered following review of permit.

I hereby agree to all terms, conditions and restrictions so far as they apply to work to be done  
under the permit as issued. (See General Provisions on back).

\_\_\_\_\_  
Applicants Signature

Date Permit Issued: \_\_\_\_\_, 20\_\_ Date Permit Expires: \_\_\_\_\_

Special Terms and Conditions: \_\_\_\_\_

Deposit: \$ \_\_\_\_\_

Attach Copy of Insurance.

Approved By: \_\_\_\_\_  
City Engineer

## **GENERAL PROVISIONS OF PERMIT**

- 1) All work performed under this permit shall be done at no cost to the City of Monroe.
- 2) Monroe reserves the right to:
  - a) Appoint an inspector over the work.
  - b) Order the removal, reconstruction, relocation, or repair of any work performed under a permit in the event of future work or for the benefit of traveling public.
  - c) Correct or remove work, structures, materials, etc., not in compliance with Monroe requirements. The party to whom the permit was issued shall reimburse cost of the aforementioned to the City of Monroe.
  - d) Provide Supplemental and Special Provisions as deemed necessary.
  - e) Revoke or annul any permit at any time for non-performance or non-compliance of the conditions set forth in the application permit or the permit.
- 3) All work shall be done as applicable, in accordance with the State of Ohio Department of Transportation Construction and Material Specifications, Supplemental and Special Provisions, Ohio Department of Transportation Utilities Manual and the Ohio Manual of Uniform Traffic Control Devices.
- 4) Monroe assumes no responsibility or liability for the work done under this permit.
- 5) Monroe assumes no maintenance responsibility for any of the items installed under this permit.

## **SUPPLEMENT TO OPEN CUT PERMITS**

- 1) Pavement over trench shall be saw cut on a line parallel to and 18" beyond each edge of the trench.
- 2) All trenches within the paved area must be backfilled with ODOT 613, Low Strength Mortar Backfill to the bottom of the existing asphalt section. The asphalt shall be replaced in kind.
- 3) All other backfill material must be granular in nature and approved by the City Engineer or his representative.
- 4) Backfill shall be placed in lifts not to exceed 6" loose measurement and shall be uniform in nature. Each course shall be thoroughly compacted by use of a mechanical compactor or by an alternate method approved by the City Engineer or his representative.
- 5) Granular backfill is to be compacted to within 10" of the existing surface.
- 6) 304 granular material (B-19) may be used for temporary surface only when approved by the City Engineer.
- 7) Pavement restoration must be completed within 30 days.
- 8) The City Engineer must be notified and an inspector present for pavement restoration to be acceptable.
- 9) When opening pavement at least one lane of traffic must be maintained at all times. No road shall be closed to traffic without written permission from the City of Monroe.
- 10) Where necessary, traffic control devices as outlined by the Ohio Manual of Uniform Traffic Control Devices shall be used.