



# Application for Demolition Authorization

Monroe Development Department  
233 South Main Street, Monroe, Ohio 45050  
Phone: 513-539-7374  
[www.monroeohio.org](http://www.monroeohio.org)

## Basic Information

Demolition Site Address:

County:  Butler  Warren

County Tax Parcel ID:

Type of Structure:  Residential  Commercial  Other (Describe):

## Applicant Information

Name:

Mailing Address:

Phone Number:

Contact Fax Number:

Property Owner Name:

The applicant may attach a separate sheet of a paper with contact information for additional property owners, if necessary (e.g., multiple owners of the property). The same contact information shall be provided for each property owner.

## Contractor Information

Contractor Business Name:

Contact Person:

Contact Address:

Contact Phone Number:

Contact Fax Number:

Contact E-Mail:

Note: This shall be the name and contact information for the main/lead contractor who is responsible for the demolition work.

## Signatures

**Property Owner Signature - If the property owner is not person submitting this application, the property owner shall sign the form below acknowledging that the applicant is an authorized agent of the property owner as it relates to proposed demolition. If the proposed demolition affects multiple properties owned by different property owners, each property owner shall be required to sign this form acknowledging consents of this demolition request. Separate signature sheets or letters acknowledging such consent are acceptable.**

Print Name:

Signature:

Date:

Note: A letter signed by the property owner, authorizing the applicant to act on their behalf may be submitted in lieu of the property owner's signature on this form.

Demolition Site Address:

### Signatures

Submittal Date:

**Signatures** – The following signatures must be obtained from the appropriate agencies below. Once completed, please return this form to the Building Inspection Department.

An asterisk (\*) identifies where the property owner and/or contractor may provide their signature instead of an agency signature to confirm the applicable utility is disconnected. If the owner or contractor provides such signature, they shall take full responsibility for any costs or other penalties related to failure in disconnecting the utility.

Department or Utility	Signature	Date
Development Department (including historical)		
Engineering Department		
Water (Verify shut-off) *		
Sewer (Verify shut-off) *		
Electric (Verify shut-off, meter removed and disconnected from structure) *		
Gas (Verify shut-off, meter removed and disconnected from structure) *		
R.A.P.C.A. (ALL COMMERCIAL STRUCTURES) – Assessment form must be returned with this application *		
<b>FINAL SIGNATURE – Building Department Approval</b>		

### Inspection Required

The applicant is responsible for calling 888-433-4642 for an inspection after demolition, before backfilling, and when the site is completed.