

CITY OF MONROE

ADMISSIONS TAX CERTIFICATE OF REGISTRATION APPLICATION

Application is for a: ( ) Temporary Registration ( ) Permanent Registration

Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_
Street or P.O. Box City State Zip Code

S.S. # \_\_\_\_\_ or Federal Identification Number \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

The applicant is a: ( ) Corporation ( ) Partnership ( ) Individual ( ) Non-Profit Organization

The officers of the organization are:

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

If the person making application is not an officer of the organization, complete the following:

Name \_\_\_\_\_ Address \_\_\_\_\_

S.S. # \_\_\_\_\_ Phone Number \_\_\_\_\_ Title \_\_\_\_\_

Have you ever been registered before ( ) Yes ( ) No - If yes, provide registration number \_\_\_\_\_

Date(s) of event(s) from: \_\_\_\_\_ to: \_\_\_\_\_ Date ticket sales begin: \_\_\_\_\_

Location where event will take place: \_\_\_\_\_

NOTE: A tax return must be filed and the tax due remitted on or before the tenth (10th) day of the month following the month being reported. The signature of this application hereby agrees to the payment of the taxes collected on admissions received in connection with the operation of this place or admission or event and understands that all books and records including box office statements, ticket stubs, and unsold tickets are subject to audit and must be retained for a period of three (3) years or until released in writing by the Director of Finance (Ref.Chapter 888, Monroe Municipal Code). Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief it is true, correct and complete.

Print Name Signature Date

ANY FALSE STATEMENT MADE IN THIS APPLICATION SUBJECTS THE SIGNED TO PROSECUTION FOR PERJURY AND WILL RESULT IN THE REVOCATION OF ANY REGISTRATION GRANTED PURSUANT HERETO. PLEASE INCLUDE SELF ADDRESSED STAMPED ENVELOPE AND REGISTRATION FEE OF \$5.00 - CHECK MADE PAYABLE TO THE CITY OF MONROE, 233 S. MAIN STREET, P.O. BOX 330, MONROE, OHIO 45050.

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FINANCE USE ONLY

Date Received \_\_\_\_\_ Registration Fee \_\_\_\_\_

Registration No. Issued \_\_\_\_\_ Registration Receipt No. \_\_\_\_\_

Expires \_\_\_\_\_ Date Issued \_\_\_\_\_