

**Monroe Council Minutes
Regular Meeting of Council
January 28, 2014 – 6:30 pm
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the meeting with the Pledge of Allegiance at 6:30 pm.

Roll Call

The following members of Council were present: Steve Black, Todd Hickman, Bob Kelley, Robert Routson, Suzi Rubin, and Lora Stillman.

Staff members present: City Manager/City Engineer William J. Brock
 Law Director K. Philip Callahan
 Director of Finance Kacey L. Waggaman
 Fire Chief John P. Centers
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mr. Kelley moved to excuse Mrs. Hale; seconded by Mr. Black. Voice vote. Motion carried.

Approval of the Minutes

Mr. Kelley moved to approve the Council Minutes of January 14, 2014; seconded by Mr. Black. Voice vote. Motion carried.

Committee Reports

None.

Old Business

None.

New Business

Consideration of Motion approving the November 2013 Finance Reports as submitted.

Mr. Kelley requested a report showing the original appropriations, what was used, and the supplemental appropriations so Council can see the actual expenditures and what the trends are.

Mr. Kelley referred to the tax report showing \$300,000 plus in delinquent accounts for 2012 and 2013 and asked what action is being taken to collect this. Mrs. Waggaman explained that a notice is sent out and if they come in, a payment plan may be set up and if they do not respond,

they are cited into Mayor's Court. The process has actually been shortened as three letters used to be sent and now it is just one.

Mrs. Waggaman confirmed that the 2013 amount includes the 2012 delinquent accounts.

In response to Mr. Black's inquiry Mrs. Waggaman advised that an updated five year forecast will be prepared in a couple of weeks when December is closed out.

Mrs. Stillman asked if a collection agency is used for the delinquent tax accounts and Mrs. Waggaman advised that a collection agency is used for EMS billing, Mayor's Court is used for income tax, and utilities are assessed against the property.

Mr. Kelley moved to approve the November 2013 Finance Reports as submitted; seconded by Mrs. Stillman. Voice vote. Motion carried.

Consideration of Motion appointing a member of Council to serve on the Planning Commission.

Mrs. Stillman moved to appoint Bob Kelley to the Planning Commission; seconded by Mr. Black. Voice vote. Motion carried.

Consideration of Motion making appointments to Boards and Commissions.

Mr. Kelley moved to appoint Steve Wood to the serve a four year term to the Planning Commission, John Robbins to serve a five year term to the Board of Zoning Appeals, Gary Allen to serve a five year term and Susan Wise to fill the unexpired term to the Park and Recreation Board, and Donna Bowman to serve a five year term to the Personnel Board; seconded by Mrs. Rubin. Voice vote. Motion carried.

Administrative Reports

Mr. Brock presented color sheets for the color selection of the new elevated storage tank. After a brief discussion, Mr. Brock advised that he will attempt to obtain a rendering

Mayor Routson praised the employees of the Public Works Department

Executive Session

Mr. Hickman moved to adjourn into executive session to discuss negotiations with public employees; seconded by Mr. Kelley. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 6:57 pm.

Mr. Kelley moved to reconvene into regular session; seconded by Mr. Black. Voice vote. Motion carried.

Council reconvened into regular session at 7:46 pm.

Adjournment

Mr. Kelley moved to adjourn; seconded by Mrs. Stillman. Voice vote. Motion carried.

Council adjourned at 7:46 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council