

**Monroe Council Minutes  
Regular Meeting of Council  
March 24, 2015 – 6:30 pm  
233 South Main Street, Monroe, Ohio**

***Pledge of Allegiance***

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 pm.

***Roll Call***

The following members of Council were present: Steve Black, Dan Clark, Todd Hickman, Robert Routson, Suzi Rubin, and Lora Stillman.

Staff members present:           City Manager/City Engineer William J. Brock  
  Law Director K. Philip Callahan  
  Chief of Police Robert Buchanan  
  Fire Chief John P. Centers  
  Director of Finance Kacey L. Waggaman  
  Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mrs. Rubin moved to excuse Mrs. Hale; seconded by Clark. Voice vote. Motion carried.

***Approval of the Minutes***

Mrs. Rubin moved to approve the Public Involvement Committee Minutes of February 23, 2015, Technology Committee Minutes of March 9, 2015, and Council Minutes of March 10, 2015; seconded by Mrs. Stillman. Voice vote. Motion carried.

***Visitors***

None.

***Committee Reports***

None.

***Old Business***

None.

***New Business***

**Emergency Resolution No. 10-2015.** A Resolution accepting grant funds from the Ohio Development Service Agency for consulting services to improve the work order process in the

Department of Public Works, authorize the City Manager to execute any and all documents required for acceptance of said grant funds, and declaring an emergency.

Mr. Brock reported that this will assist with the review and improve our Public Works and Utility work order processes.

Mr. Black asked how intrusive this will be for the public works and utility staff. Mr. Brock advised it will take some time as they utilize a LeanOhio process, but it is a good process for them to go through to make it more efficient. At Mr. Black's request, Mr. Brock will have Mr. Arthur provide a comprehensive report upon completion.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 10-2015 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 10-2015 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 10-2015; seconded by Mr. Black. Roll call vote: six ayes. Motion carried.

**Emergency Resolution No. 11-2015.** A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Management Partners, Inc. for professional consulting services for improvement of the work order process in the Department of Public Works, and declaring an emergency.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 11-2015 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 11-2015 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 11-2015; seconded by Mrs. Stillman. Roll call vote: six ayes. Motion carried.

**Emergency Resolution No. 12-2015.** A Resolution authorizing the City Manager to advertise and receive bids for the Carson Road Rehabilitation Project and declaring an emergency.

Mr. Brock stated this is for the area of Carson Road from Main Street to the corporate line.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 12-2015 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 12-2015 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 12-2015; seconded by Mrs. Stillman. Roll call vote: six ayes. Motion carried.

**Emergency Resolution No. 13-2015.** A Resolution authorizing the City Manager to advertise and receive bids for the Union Road Retaining Wall Rehabilitation Project and declaring an emergency.

Mr. Black thought this was already completed and Mr. Brock advised that the engineering was completed last year.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 13-2015 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 13-2015 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No 13-2015; seconded by Mr. Black. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2015-06.** An Ordinance authorizing the sale of certain personal property no longer needed for municipal purposes.

Chief Centers explained this is for two of their pumpers currently in use; however, he will not put them up for sale until closer to the completion date of their new vehicle.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2015-06 and have it read by title only; seconded by Mr. Black. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2015-06 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2015-06; seconded by Mr. Clark. Roll call vote: five ayes; one nay (Hickman). Motion carried.

**Ordinance No. 2015-07.** An Ordinance amending Section 3.03 I. of the Personnel Policy Manual deleting the requirement of compensatory time being paid prior to a pay increase.

Mr. Brock explained that non union employees can only accumulate 40 hours of compensatory time during a calendar year and he would like to provide the option to have more time to take that time off rather than pay the overtime.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2015-07 and have it read by title only; seconded by Mrs. Stillman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2015-07 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2015-07; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

**Consideration of Motion** setting the City-Wide Garage Sale dates for June 5, June 6, and June 7, 2015.

Mrs. Rubin moved to set the City-Wide Garage Sale for June 5, June 6, and June 7, 2015; seconded by Mrs. Stillman. Voice vote. Motion carried.

**Consideration of Motion** setting the Spring Large Item Pickup date for Saturday, June 13, 2015.

Mrs. Rubin moved to set the Spring Large Item Pickup date for Saturday, June 13, 2015; seconded by Mr. Black. Voice vote. Motion carried.

**Consideration of Motion** consenting to the appointment of Anthony Marconi to the Audit Committee.

Mayor Routson moved to appoint Anthony Marconi to the Audit Committee; seconded by Mrs. Rubin.

Mrs. Stillman asked if there were others that were interested in being on the committee. Mayor Routson advised that Mr. Marconi had approached him several times about being on a committee.

Mrs. Wasson advised there will be another Audit Committee vacancy around the end of April, as well as, other boards and commissions.

Mrs. Stillman requested that a special letter be sent to those that were interested in the City Council vacancy and let them know we have openings on the committees.

Voice vote. Motion carried.

### ***Administrative Reports***

Jennifer Patterson gave a presentation on the creation of the Monroe Area Community Improvement Corporation.

Mr. Hickman brought up the question of creating a City only CIC. Mr. Hickman distributed written questions and concerns about the Monroe Area CIC. He felt it was misrepresented because the CIC does nothing for the Township.

Mr. Black commented that it may be true now, but as we become more store-fronted that may change. As we continue to grow and sell off frontage of State Route 63 we are going to be in the Township.

Mr. Hickman requested that Council consider a paper township. We pay taxes to Lemon Township and not receive services. We have three townships in this City and a lot of people do not know they pay them and not receive services. He noted that most of the Lemon Township Trustees live in the corporate limits.

Mr. Hickman felt that establishing a paper township and creating a Monroe CIC should begin now.

Mayor Routson advised that we have to look at the inside and outside millage.

Mr. Black agreed with the Mayor and in that the finances need reviewed.

Mr. Brock advised that we have already started to put together the process of this. When you begin changing the tax structure the question would be the impact of taxes, specifically in Liberty Township.

Mr. Brock stated that there was some inside millage that the City of Monroe could not collect because it was only in Lemon Township and the full millage was already collected in Liberty Township and Turtlecreek Township. Lemon Township put that millage on to collect that revenue.

Mayor Routson noted it is not different than our residents paying the millage in Turtlecreek Township and Liberty Township.

Mr. Hickman questioned why he should pay township taxes when the services come from the City.

Mrs. Stillman is not adverse to looking at a paper township.

Mr. Black agreed with Mrs. Stillman and would like to look at the feasibility and cautioned that it could be the end of Lemon Township.

Mr. Hickman clarified that he is only talking about the existing corporate limits of the City.

Mayor Routson advised that we need to look at the impact it would have on the schools and did not want to see anything interfere with the JEDD if the CIC was changed. He does not feel we should make the CIC strictly Monroe.

Mr. Black gave an example of the farms going up for sale and a business would like to purchase. It is in the Township and only the CIC could apply for grants for the infrastructure. He questioned how we help that business become a reality and have a JEDD so we would have a benefit.

Mr. Hickman responded that it would be the same as we did in Turtlecreek Township.

Mr. Black did not disagree with the intent, but we lose flexibility. He felt that we should first look at the paper township.

Mayor Routson stated that we should think regionally such as the TID and Salzman Road. We need to be in partnership with all of these communities.

Mr. Hickman moved to have the City Manager put together a presentation at the first Council meeting in May giving the procedure and pros and cons of a paper township; seconded by Mr. Black. Voice vote. Motion carried.

Mr. Clark reported that the band is not participating in the Hamilton parade and would like to have the July 4<sup>th</sup> parade moved to Noon. There was no objection by Council.

Mr. Black announced he received concerns about the light timing on Salzman and State Route 63. Mr. Brock will have it looked at.

Mr. Black expressed concern about the open sign at Dominos and the speed of its lighting. Mr. Brock will have the Zoning Enforcement Officer look into it.

### ***Adjournment***

Mr. Clark moved to adjourn; seconded by Mr. Black. Voice vote. Motion carried.

The regular meeting of Council adjourned at 8:06 pm.

Respectfully submitted,

Angela S. Wasson, CMC  
Clerk of Council