

**Monroe Council Minutes**  
**Regular Meeting of Council**  
**April 8, 2014 – 6:30 pm**  
**233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Vice Mayor Kelley opened the regular meeting of Council with the Pledge of Allegiance at 6:30 pm.

***Roll Call***

The following members of Council were present: Steve Black, Anna Hale, Todd Hickman, Bob Kelley, Suzi Rubin, and Lora Stillman.

Staff members present:           City Manager/City Engineer William J. Brock  
  Law Director K. Philip Callahan  
  Director Finance Kacey L. Waggaman  
  Director of Public Works Daniel J. Arthur  
  Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors:           Jason Frentzel

Mr. Black moved to excuse Mayor Routson; seconded by Mrs. Hale. Voice vote. Motion carried.

***Approval of the Minutes***

Referring to the note of adding five percent to local companies contained in the Special Bidding Committee Minutes of March 26, 2014, Mrs. Stillman asked what that meant. Mr. Black explained it is what kind of percentage or score overall in price and value. Mrs. Stillman requested that a cap be established.

Mr. Black moved to approve the Council Minutes of March 25, 2014, Finance Committee Minutes of March 25, 2014, and Special Bidding Committee Minutes of March 26, 2014; seconded by Mrs. Stillman. Voice vote. Motion carried.

***Visitors***

None.

***Committee Reports***

None.

***Old Business***

**Ordinance No. 2014-11.** An Ordinance establishing the water rate, waiving the water tap-in fee, and authorizing payment to Butler County towards the commercial sewer service capacity charges for UGN, Inc.

Mr. Brock requested that Council adopt this as an emergency, so all incentives coincide by the end of the month.

Mr. Black asked if any comments have been received by the public on this and there were none.

Mr. Black moved to suspend the rule requiring Ordinance No. 2014-11 be read on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2014-11 by title only.

Mr. Black moved to adopt Ordinance No. 2014-11; seconded by Mrs. Rubin. Roll call vote: six ayes. Motion carried.

**Resolution No. 20-2014.** A Resolution authorizing the City Manager to accept the proposal from Jones Warner Consultants, Inc. for professional engineering services in connection with the improvements to Carson Road from South Main Street to the corporation limit.

Mr. Brock noted this will allow for engineering services for the Carson Road Project. Mrs. Stillman thanked Mr. Brock for providing the additional information to the questions we had.

Mr. Black moved to consider this the second reading of Resolution No. 20-2014 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 20-2014 by title only.

Mr. Black moved to adopt Resolution No. 20-2014; seconded by Mrs. Stillman. Roll call vote: six ayes. Motion carried.

**Resolution No. 21-2014.** A Resolution accepting the recommendations of the Warren County Tax Incentive Review Council of March 10, 2014.

Mr. Black moved to consider this the second reading of Resolution No. 21-2014 and have it read by title only; seconded by Mrs. Rubin. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 21-2014 by title only.

Mr. Black moved to adopt Resolution No. 21-2014; seconded by Mrs. Rubin. Roll call vote: six ayes. Motion carried.

### *New Business*

**Emergency Ordinance No. 2014-12.** An Ordinance authorizing the sale of certain personal property no longer needed for municipal purposes and declaring an emergency.

Mr. Brock reported this will allow for the sale of one of our two pool cars. Mr. Black asked if it will be sold on GovDeals and Mr. Brock advised it would and had no plans to replace it.

Mr. Black moved to suspend the rule requiring the reading of Emergency Ordinance No. 2014-12 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2014-12 by title only.

Mr. Black moved to adopt Emergency Ordinance No. 2014-12; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

### *Administrative Reports*

Mr. Brock introduced Heather Rippl who will be present at the next meeting of Council in the absence of the Clerk of Council and Deputy Clerk of Council that will be attending a conference.

Mr. Hickman asked if Mr. Brock thought Carson Road was worse than Britton Lane. Mr. Brock explained that they are close; however, Britton Lane needs additional improvements and anticipated seeking authorization for design work later this year. Mr. Black recalled having a list of streets targeted each year and Mr. Brock pointed out that was for resurfacing. Mr. Arthur stated that it is planned to have design work for Britton Lane later this year and seeing what funding options are available. Britton Lane's estimate is currently \$1.6 million.

Mr. Kelley asked what the plans are for Mason and Mr. Brock replied that it is funded for this year.

Mrs. Stillman asked about the status of the water tower color. Mr. Brock advised we are going with the basic blue unless determined otherwise by Council.

Mr. Arthur reported they anticipate painting and putting it up in May.

Mrs. Hale felt it would be appropriate to have all the towers look the same.

Mr. Hickman moved to have the new water tower at North Main Street painted the standard blue with block lettering; seconded by Mrs. Hale. Voice vote. Motion carried.

Mr. Black requested an update on the concern brought up by Mrs. Stillman on debris in public spaces. Mr. Brock informed him that the back gate of Mound Cemetery will begin to be locked unless work is being performed by the Department of Public Works. Mr. Black requested that the areas be patrolled more as it gets warmer.

*Adjournment*

Mr. Black moved to adjourn; seconded by Mrs. Stillman.

The Council meeting adjourned at 6:52 pm.

Respectfully submitted,

Angela S. Wasson, CMC  
Clerk of Council