

Monroe Council Minutes
Regular Meeting of Council
April 22, 2014 – 6:30 pm
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 pm.

Mr. Kelley moved to appoint Heather Rippl as Clerk Pro-Tem for April 22, 2014; seconded by Mrs. Stillman. Voice vote. Motion carried.

Roll Call

The following members of Council were present: Mayor Routson, Todd Hickman, Bob Kelley, Suzi Rubin, Lora Stillman.

Staff members present:

- City Manager/City Engineer William J. Brock
- Law Director K. Philip Callahan
- Director of Finance Kacey L. Waggaman
- Chief of Police Gregory C. Homer
- Director of Development Kevin Chesar
- Director of Public Works Daniel J. Arthur
- Administrative Support Clerk/Pro Tem Heather Rippl

Visitors: Jason Frentzel and Tina Osso

Mr. Kelley moved to excuse Steve Black and Anna Hale; seconded by Mrs. Stillman. Voice vote. Motion carried.

Approval of the Minutes

Mr. Kelley moved to approve the April 8, 2014 Council Minutes; seconded by Mr. Hickman. Voice vote. Motion carried

Visitors

Tina Osso, Executive Director of Shared Harvest Food Bank, and announced the National Association of Letter Carriers Food Drive will be Saturday, May 10, 2014. It is the largest one day food drive in the nation collecting over 77 million pounds of food in one day. Ms. Osso asked for the City's endorsement.

Mayor Routson presented a proclamation to Ms. Osso and The National Association of Letter Carriers Food Drive.

Committee Reports

None.

Old Business

None.

New Business

Emergency Resolution No. 22-2014. A Resolution granting consent to the Ohio Department of Transportation and authorizing the City Manager to enter into a contract for Bridge Inspection Program Services, and Declaring an Emergency.

Mr. Brock stated that this will allow the City to save money by utilizing the State Program to do the required annual Bridge Inspections on the 12 Bridges within our City.

Mr. Kelley moved to suspend the rule requiring the reading of Emergency Resolution No. 22-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Rubin. Voice vote. Motion carried.

The Clerk Pro-Tem read Emergency Resolution 22-2014 by title only.

Mr. Kelley moved to adopt Emergency Resolution No.22-2014; seconded by Mrs. Stillman. Roll call vote: five ayes. Motion Carried.

Emergency Resolution No. 23-2014. A Resolution authorizing the City Manager to accept the proposal submitted by KZF Design Inc. for professional architectural and engineering services for the exterior building envelope repairs of 233 South Main Street and declaring an emergency.

Mr. Brock stated this allows him to enter into a professional service agreement with KZF Design for architectural services related to the repairs necessary for the City Building.

Mr. Kelley asked if we were done exploring the necessary repairs and if anything else had been found. Mr. Brock advised that he provided the report that shows the findings and our report was made from that review.

Mr. Kelley moved to suspend the rule requiring the reading of Emergency Resolution No. 23-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice Vote. Motion Carried.

The Clerk Pro-Tem read Emergency Resolution No. 23-2014 by title only.

Mr. Kelley moved to adopt Emergency Resolution No. 23-2014; seconded by Mrs. Stillman. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 24-2014. A Resolution accepting a monthly donation of dog food for the K-9 Program from Blue Buffalo Distribution Center and declaring an emergency.

Mr. Brock stated that Blue Buffalo has a distribution center here in Monroe and part of their program is to offer a donation of dog food to the K-9 organizations. Blue Buffalo also donates to Middletown and Trenton. This is an estimate of \$1,980.00 per year.

Mr. Kelley moved to suspend the rule requiring the reading of Emergency Resolution No. 24-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Stillman. Voice Vote. Motion Carried.

The Clerk Pro-Tem read Emergency Resolution No. 24-2014 by title only.

Mr. Kelley moved to adopt Emergency Resolution No. 24-2014; seconded by Mrs. Stillman. Roll call vote: five ayes. Motion carried.

Ordinance No 2014-13. An Ordinance amending Section 1040.10 of the Streets, Utilities, and Public Services Code of the Codified Ordinances to provide for an increase in water rates.

Mr. Brock stated that this is the first reading for an ordinance to increase our water rates that would go into effect on June 1, 2014. Arcadis anticipated an adoption date of April 1, 2014, but that did not leave enough time for review. An increase was recommended of 12.55%. During that time we had the annual increase of 3% that went into effect and the engineers were asked to add that into the model as well as the delay from April 1, 2014 to June 1, 2014. That model shows an increase of 10%. Mr. Brock has asked the Council to adopt and/or approve this Ordinance and can be amended between readings.

Mr. Kelley asked if the increase was for the purpose of the maintenance and improvements to the existing system, and not due to an increase in water rates. Mr. Brock stated the increase was not due to the rate of water production. The increase is due to the rate coverage on our bond.

Mr. Hickman asked if every ones rate would go up including UGN. Mr. Brock stated that UGN would be set at the rate approved by Council for 7 years.

Mr. Kelley moved to consider this the first reading of Ordinance No. 2014-13 and have it read by title only; seconded by Mrs. Rubin. Voice vote. Motion carried.

The Clerk Pro-Tem read Ordinance No. 2014-13 by title only.

Mr. Kelley moved to approve the first reading of Ordinance No. 2014-13 seconded by Mrs. Stillman. Roll call vote: four ayes; one nay (Hickman). Motion carried.

Administrative Reports

Also stated in addition to water rates, Mr. Brock indicated we have been charging 165% for outside water usage, and applying that to the administrative fee as well. The question asked is, do we want to leave the language as it is or implement the 165% charge on the administrative fee as well. Mrs. Stillman asked if there was any other service we provided that was similar. The budget for the administrative fee came into question; Mrs. Waggaman could not recall the exact numbers. Mr. Brock recommended leaving it as is and just charge the administrative fee.

Mr. Kelley moved to adjourn into Executive Session to discuss negotiations with public employees; seconded by Mrs. Stillman. Roll call vote: five ayes. Motion carried.

Council adjourned into Executive Session at 6:55 pm.

Mr. Kelley moved to reconvene into regular session; seconded by Mrs. Stillman. Voice vote. Motion carried.

Council reconvened at 7:14 pm.

Adjournment

Mr. Kelley moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

Council adjourned at 7:15 pm.

Respectfully submitted,

Heather Rippl, Clerk Pro-Tem