

Monroe Council Minutes
Regular Meeting of Council
April 26, 2016 - 6:30 pm
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Vice Mayor Rubin opened the regular meeting of Council with the Pledge of Allegiance at 6:30 pm.

Roll Call

The following members of Council were present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, and Suzi Rubin.

Staff members present: City Manager/City Engineer William J. Brock
 Director of Public Works Daniel J. Arthur
 Chief of Police Robert Buchanan
 Fire Chief John P. Centers
 Director of Finance Tina Williams
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors: Nick Siegler, Emily Leal, Leslie Sumner, Mary C. Maurer, Willie Gentry, and Tona Gentry.

Mrs. Hale moved to excuse Mayor Routson; seconded by Mr. Clark. Voice vote. Motion carried.

Approval of the Minutes

Mrs. Hale moved to approve the Council Minutes of March 14, 2016 and April 12, 2016; seconded by Mr. Hickman. Voice vote. Motion carried.

Visitors

Warren County Sheriff Larry Sims reported that calls for service were a little less in 2015, but high priority are thefts which are driven by the heroin situation. His department was very involved in education. The jail is at or over capacity mostly due to the heroin situation. The County Commissioners are looking into an expansion.

Deputy Warren County Sheriff Steve Arrasmith presented the 2015 annual report pointing out that their drug task force is the only one in Warren County that works on drug trafficking every day. The drug task force is a multi-jurisdictional unit.

Mary Maurer announced that Mount Pleasant will be putting together a cookbook as part of Monroe's bicentennial celebration and invited Council to submit their favorite recipe to be included in the cookbook.

Leslie Sumner resides in Colonial Manor Square and expressed concern over the intersection of Hollytree Drive and State Route 63. She hopes that Council will consider putting in a traffic signal.

Nick Siegler advised that he recently received a violation notice for having chickens in a residential area. He requested that Council consider amending this regulation.

Mrs. Rubin stated that when the Planning and Zoning Code was updated recently, the subject of chickens came up.

Mr. Clark didn't mind them provided they were on certain lot sizes.

Mr. Frentzel asked what the current ordinance is for chickens and Mr. Brock explained that chickens are covered under livestock and not permitted in a residentially zoned area.

Mr. Brock advised that the previously proposed regulations will be brought to the next Council meeting.

Mr. Clark moved to stay the execution of the enforcement of chickens until Council has had an opportunity to review proposed regulations; seconded by Mr. Frentzel. Voice vote. Motion carried.

Committee Reports

Mr. Frentzel reported that the Public Involvement Committee has been meeting in the planning of the Bicentennial Celebration. The Historical Society is putting together a hard bound book for the Bicentennial. Currently, they need a \$3,000 deposit and they have asked the City to forward that money for them.

Mr. Frentzel moved to donate the \$3,000 for the deposit of the book to the Historical Society; seconded by Mr. Funk.

Discussion.

Mr. Clark asked if there will be more or just the \$3,000. Mr. Frentzel explained that they will seek other donations and if they need additional funds they will come back to the City to request additional funding.

Voice vote. Motion carried.

Old Business

Ordinance No. 2016-09. An Ordinance amending and supplementing Part Two of the Codified Ordinances to comply to current laws and practices. (Second Reading)

Mrs. Hale moved to consider this the second reading of Ordinance No. 2016-09 and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-09 by title only.

Mrs. Hale moved to adopt Ordinance No. 2016-09; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

New Business

Emergency Ordinance No. 2016-10. An Ordinance authorizing the trade in of certain personal property no longer needed for municipal purpose and declaring an emergency.

Mr. Brock stated that this ordinance is tied into the authorization for purchase for a skid steer and planer for Public Works.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-10 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-10 by title only.

Mrs. Hale moved to adopt Emergency Ordinance No. 2016-10; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 16-2016. A Resolution approving a Then-and-Now Certificate in the amount of \$9,921.35 to Bricker & Eckler LLP and declaring an emergency.

Mr. Brock explained that this is for legal representation for the JEDD Board. It may be one year to be reimbursed for that.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 16-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 16-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 16-2016; seconded by Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 17-2016. A Resolution approving a Then-and-Now Certificate in the amount of \$6,210.00 to Vision One IT Consulting and declaring an emergency.

Mr. Brock stated it was for the audio and visual equipment at the Monroe Community Room.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 17-2016 on two separate days, authorizing the adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 17-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 17-2016; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 18-2016. A Resolution accepting the recommendations of the Warren County Tax Incentive Review Council of March 14, 2016, as further described herein, and declaring an emergency.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 18-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 18-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 18-2016; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

Emergency Resolution No. 19-2016. A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and other participating agencies located in Warren County to establish the Warren County Drug Task Force Council of Governments, and declaring an emergency.

Mr. Brock advised that this authorizes the City to join in the Warren County Drug Task Force Council of Governments.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 19-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 19-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 19-2016; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

Emergency Resolution 20-2016. A Resolution amending the Purchasing Policies and Procedures to include a five percent advantage for local vendors on formal bids, increase the purchase order limit, increase the amount required for City Manager approval, change the Then-and-Now Certificate and bid requirement threshold to reflect the limits set aside by the Ohio Revised Code, and declaring an emergency.

Mr. Brock requested that the legislation be amended to amend the requirement of vendor quotes from \$10,000 to \$15,000.

Mr. Frentzel moved to amend Emergency Resolution No. 20-2016 as recommended; seconded by Mr. Funk. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 20-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 20-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 20-2016; seconded by Mr. Clark. Roll call vote: five ayes; one nay (Hickman). Motion carried.

Emergency Resolution No. 21-2016. A Resolution to authorize the City Manager to enter into an agreement by and between the City of Monroe and The Kleingers Group for professional services to complete a boundary survey and declaring an emergency.

Mr. Brock explained this will allow for a boundary survey on the Americana property.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 21-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 21-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 21-2016; seconded by Mr. Clark. Voice vote. Motion carried.

Resolution No. 22-2016. A Resolution adopting a Parks and Recreation System Master Plan.

Mr. Brock stated that this is to adopt the Parks and Recreation System Master Plan presented at the last meeting.

Mrs. Hale moved to consider this the first reading of Resolution 22-2016 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 22-2016 by title only.

Mrs. Hale moved to adopt Resolution No. 22-2016; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

Mrs. Hale moved to amend the agenda to the consideration of Emergency Resolution No. 23-2016; seconded by Mr. Funk. Voice vote. Motion carried.

Mr. Brock explained that the legislation identifies the City of Monroe as the lead applicant for the fiber optic project that will benefit the City of Monroe, SouthWest Ohio Computer Center, Monroe Local School District, Liberty Township, and the Middletown School District to assist with development in the area.

Emergency Resolution No. 23-2016. A Resolution authorizing the application for a loan from the Local Government Innovation Fund (LGIF) and authorizing the City Manager to enter into a Memorandum of Understanding with the City of Monroe and other co-applications, and declaring an emergency.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 23-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mr. Brock confirmed Mr. Hickman's understanding that the City would ultimately be the responsible party for the re-payment of the loan. Mr. Funk asked if whether or not there is a benefit or detriment to being the lead applicant. Mr. Brock replied there was not.

The Clerk of Council read Emergency Resolution No. 23-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 23-2016; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

Consideration of Motion authorizing the expenditure of \$22,409.00 for the purchase of a skid steer and planer for the Department of Public Works.

Mr. Arthur explained that they are trading in the skid steer that was purchased last year and wasn't working well and only costing the City \$1,400 to trade it in.

Mrs. Hale moved to authorize the expenditure of \$22,409.00 for the purchase of a skid steer and planer for the Department of Public Works; seconded by Mr. Clark. Voice vote. Motion carried.

Consideration of Motion authorizing the expenditure of \$72,403.00 for the purchase of three police cruisers for the Department of Police.

Chief Buchanan stated that this will be to purchase two sedans and one SUV. Mrs. Hale asked if the cruisers being replaced had a lot of miles on them. Chief Buchanan advised that they are the chargers that they have been spending an exorbitant amount of money on for maintenance.

Mrs. Hale moved to authorize the expenditure of \$72,403.00 for the purchase of three police cruisers for the Department of Police; seconded by Mr. Frentzel. Voice vote. Motion carried.

Consideration of Motion authorizing the purchase of basketball goals.

Mr. Arthur stated that he has received two quotes one is for metal goal and the other is the acrylic style. They are within \$600 of each other. While the acrylic style looks nice they are more susceptible to vandalism.

Mr. Hickman moved to authorize the purchase of basketball goals; seconded by Mr. Clark. Voice vote. Motion carried.

Consideration of Motion accepting the January 2016 Finance Reports as submitted.

Mrs. Hale moved to accept the January 2016 Finance Reports as submitted; seconded by Mr. Funk. Voice vote. Motion carried.

Administrative Reports

Mr. Brock warrants were met for am and pm peak at the intersection of Hollytree and State Route 63. It doesn't necessary mean that a signal needs to be place, but we had plans to put a signal there. Mr. Arthur received an estimate of \$175,000 and, if Council would like us to move forward, there would be a design period of approximately 90 to 120 days. Thereafter, we would need to seek bids and the final installation would be the end of this year or early next year.

It was the consensus of Council to proceed with this project.

Mrs. Hale moved to adjourn into executive session to discuss the purchase of property; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 7:46 pm.

Mrs. Hale moved to reconvene into regular session; seconded by Mr. Clark. Voice vote. Motion carried.

Council reconvened into regular session at 7:57 pm.

Adjournment

Mr. Hickman moved to adjourn; seconded by Mr. Clark. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:57 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council