

**Monroe Council Minutes
Regular Meeting of Council
May 24, 2016 - 6:30 pm
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 pm.

Roll Call

The following members of Council were present: Keith Funk, Anna Hale, Robert Routson, and Suzi Rubin.

Staff members present: City Manager/City Engineer William J. Brock
 Law Director K. Philip Callahan
 Director of Public Works Daniel J. Arthur
 Chief of Police Robert Buchanan
 Director of Finance Tina Williams
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mrs. Rubin moved to excuse Mr. Funk, Mr. Frentzel, and Mr. Hickman; seconded by Mrs. Hale. Voice vote. Motion carried.

Approval of the Minutes

Mrs. Rubin moved to approve the Public Safety Committee minutes of May 10, 2016; Council Minutes of May 10, 2016; and Public Involvement Committee minutes of May 12, 2016.

Visitors

None.

Committee Reports

None.

Old Business

Resolution No. 22-2016. A Resolution adopting a Parks and Recreation System Master Plan.

Mr. Brock reported that this will adopt the Parks and Recreation System Master Plan and offered a hard copy of the plan if anyone would like one.

Mrs. Rubin moved to consider this the second reading and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 22-2016 by title only.

Mrs. Rubin moved to adopt Resolution No. 22-2016; seconded by Mr. Funk. Roll call vote: four ayes. Motion carried.

New Business

Emergency Resolution No. 24-2016. A Resolution accepting the 2016 Pavement Resurfacing Bid, authorizing the City Manager to enter into a contract with the lowest and/or best bidder, and declaring an emergency.

Mr. Brock reported that approves the 2016 Pavement Resurfacing Bid, which includes Wyndcrest Court, Gorman Court, Davis Drive between Gorman Court and Sackett Drive, Sackett Drive, Belmont Lane, Helsing Drive, Meadowlands Court, Forest View Court, and South Main Street from the Mound Cemetery Entrance to the south corporation limit.

Mrs. Rubin moved to consider this the first reading of Emergency Resolution No. 24-2016 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 24-2016 by title only.

Mrs. Rubin moved to approve the first reading of Emergency Resolution No. 24-2016; seconded by Mr. Funk. Roll call vote: four ayes. Motion carried.

Emergency Resolution No. 25-2016. A Resolution authorizing the City Manager to enter into a Memorandum of Understanding by and between the City of Monroe and Lebanon Correctional Institution and declaring an emergency.

Mr. Brock stated that this allows for Monroe to supply what resources we have available in the event of a critical incident at Lebanon Correctional Institution.

Mrs. Rubin moved to consider this the first reading of Emergency Resolution No. 25-2016 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 25-2016 by title only.

Mrs. Rubin moved to approve the first reading of Emergency Resolution No. 25-2016 and have it read by title only; seconded by Mrs. Hale. Roll call vote: four ayes. Motion carried.

Emergency Resolution No. 26-2016. A Resolution approving Then-and-Now Certificates in the amount of \$8,890 and \$8,710 to Howell Rescue Systems and declaring an emergency.

Mr. Brock advised that the invoice came in prior to the purchase order being issued for equipment for the Fire Department.

Mrs. Rubin moved to consider this the first reading of Emergency Resolution No. 26-2016 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 26-2016 by title only.

Mrs. Rubin moved to approve the first reading of Emergency Resolution No. 26-2016; seconded by Mrs. Hale. Roll call vote: four ayes. Motion carried.

Emergency Resolution No. 27-2016. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and the Monroe Lions Club for the Light Up the Sky Event and declaring an emergency.

Mr. Brock stated that this is the first agreement for alcohol sales at Monroe Community Park for the Lions' Club Light Up the Sky Event.

Mrs. Rubin moved to consider this the first reading of Emergency Resolution No. 27-2016 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 27-2016 by title only.

Mrs. Rubin moved to approve the first reading of Emergency Resolution No. 27-2016; seconded by Mr. Funk. Roll call vote: four ayes. Motion carried.

Ordinance No. 2016-11. An Ordinance, otherwise known as the appropriations ordinance, amending and supplementing Ordinance No. 2016-06, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2016.

Mr. Brock reported that the appropriation changes include a request from the Clerk of Council to continue with the project to bind the ordinance, resolutions, and minutes. Also, in the Council area, additional funds were needed for advertising public hearings. We are upgrading the camera system that will include cameras at Community Park and hopefully Monroe Crossings as well. Human Resources has depleted the advertising budget. An increase for the basketball hoops and the promotion of Brian Perkins as Parks and Cemetery Superintendent.

Mrs. Rubin moved to suspend the rule requiring the reading of Ordinance No. 2016-11 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-11 by title only.

Mrs. Rubin moved to adopt Ordinance No. 2016-11; seconded by Mr. Funk. Roll call vote: four ayes. Motion carried.

Consideration of Motion to not request a hearing for the issuance of a D1, D2, and D3 Liquor Permit to Total Quality Management LLC.

Mr. Brock noted this is for the Red Onion opening across from the City Building.

Mrs. Rubin moved to not request a hearing; seconded by Mrs. Hale. Voice vote. Motion carried.

Consideration of Motion accepting the February and March 2016 Finance Reports as submitted.

Mrs. Rubin moved to accept the February and March 2016 Finance Reports as submitted; seconded by Mr. Funk. Voice vote. Motion carried.

Administrative Reports

Mr. Brock referred to the Chief of Police's proposal of the new design of the police cruisers. They will just do this for the new cruisers purchased from here on out.

Council had no objection to the new design.

There is grading occurring on Main Street near the Veterans' Memorial and Mr. Brock suggested also putting in an eight foot sidewalk in that area as well.

Mr. Brock announced that Zubin Coleman will begin as an intern tomorrow. His services are being shared with the City of Springboro. He noted that a grant has been applied for to help pay for the cost.

At the next meeting, Mr. Brock advised that the emergency legislation introduced tonight will be on the agenda, a presentation by the students on Americana, presentation by the Fire Chief on shared services, and additional economic development discussion.

Adjournment

Mrs. Rubin moved to adjourn the regular meeting of Council; seconded by Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 6:52 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council