

Monroe Council Minutes
Regular Meeting of Council
July 12, 2016 - 6:30 pm
233 South Main Street, Monroe, Ohio

Public Hearing: Emergency Resolution No. 31-2016. A Resolution adopting the Tax Budget for the City of Monroe, Ohio, for the 2017 Fiscal Year.

Having been sworn, Tina Williams, Director of Finance, presented the Tax Budget for the 2017 Fiscal Year.

Mrs. Rubin moved to close the public hearing; seconded by Mrs. Hale. Voice vote. Motion carried.

Public Hearing: Ordinance No. 2016-15. An Ordinance rezoning real property containing approximately 2.4 acres, more or less, identified as Parcels C1800005340038, C1800005340039, C1800005340040, C1800005340041, C1800005340042, and C1800005340043, from R-1 Residential Zoning District to R-1 Residential Planned Unit Development, and amend the existing Planned Unit Development with Ohio Presbyterian Retirement Services to include the within described parcels.

Having been sworn, Kevin Chesar, Director of Development, presented copies of the notice of the public hearing and a favorable recommendation from Planning Commission.

Mrs. Rubin moved to accept the documents; seconded by Mr. Clark. Voice vote. Motion carried.

Mrs. Rubin moved to close the public hearing; seconded by Mr. Frentzel. Voice vote. Motion carried.

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:42 pm.

Roll Call

The following members of Council were present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Robert Routson, and Suzi Rubin.

Staff Members present:

- City Manager/City Engineer William J. Brock
- Law Director K. Philip Callahan
- Director of Public Works Daniel J. Arthur
- Chief of Police Robert Buchanan
- Fire Chief John P. Centers
- Director of Development Kevin Chesar
- Director of Finance Tina Williams

Approval of the Minutes

Mrs. Rubin moved to approve the Public Safety Committee Minutes of June 27, 2016; Council Minutes of June 28, 2016; and Public Involvement Committee Minutes of July 5, 2016; seconded by Mr. Funk. Voice vote. Motion carried.

Visitors

Mike Chambers, Regional Account Manager of Utility Service Partners, Inc., explained the partnership his company has with the National League of Cities to provide a warranty program to residents for water and sewer lines that are the property owner's responsibility.

Committee Reports

Public Works Committee
Finance Committee
Administrative Liaison Committee
Technology Committee
Public Involvement Committee
Public Safety Committee

Old Business

Ordinance No. 2016-12. An Ordinance authorizing the City Manager to enter into a Development Agreement by and between the City of Monroe and Hillwood in connection with the development of 116 acres, more or less, located along Clark Boulevard.

As they are still working out the details with the Developer, Mr. Brock requested that Council table this Ordinance.

Mrs. Rubin moved to table Ordinance No. 2016-12; seconded by Mrs. Hale. Voice vote. Motion carried.

Ordinance No. 2016-13. An Ordinance authorizing the City Manager to enter into a Second Amendment to Development Agreement by and between the City of Monroe and Park North Land, LLC.

Mr. Brock reminded Council that this will allow for one cold storage structure.

Mrs. Rubin moved to consider this the second reading and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-13 by title only.

Mrs. Rubin moved to adopt Ordinance No. 2016-13; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2016-14. An Ordinance authorizing the City Manager to enter into a Communications Equipment Site Lease Agreement with New Par dba Verizon Wireless for the placement of wireless facilities on the North Main Street Water Tank.

Mrs. Rubin moved to consider this the second reading of Ordinance No. 2016-14 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-14 by title only.

Mrs. Rubin moved to adopt Ordinance No. 2016-14; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

New Business

Emergency Resolution No. 31-2016. A Resolution adopting the Tax Budget for the City of Monroe, Ohio, for the 2017 fiscal year and declaring an emergency.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 31-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 31-2016 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 31-2016; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 32-2016. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and KZF Design Inc. for professional services to determine a needs assessment for facilities relating to the Departments of Fire and Police, and declaring an emergency.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 32-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 32-2016 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 32-2016; seconded by Mr. Funk. Roll call vote: six ayes; one nay (Hickman). Motion carried.

Ordinance No. 2016-15. An Ordinance rezoning real property containing approximately 2.4 acres, more or less, identified as parcels C1800005340038, C1800005340039, C1800005340040, C180000534041, C180000534042, and C1800005340043, from R-1 Residential Zoning District to R-1 Residential Planned Unit Development, and amend the existing Planned Unit

Development with Ohio Presbyterian Retirement Services to include the within described parcels.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2016-15; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-15 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2016-15; seconded by Mrs. Hale. Roll call vote: six ayes; one abstention (Clark). Motion carried.

Ordinance No. 2016-16. An Ordinance amending and supplementing Exhibit "1" of Emergency Ordinance No. 2015-41 to reduce the number from two to one for the position of Utility Billing and Collections Specialist, eliminate the positions of Street Superintendent and Water Superintendent and establish the positions of Street and Utilities Superintendent, Parks and Cemeteries Superintendent, and Financial Operations Manager and establish the wage/salary range for these positions.

Mr. Arthur would like to promote Brian Perkins to the position of Parks and Cemeteries Superintendent this year. Next year, he would like to promote from within a crew leader to fill the vacancy created by Brian's promotion and then fill the vacant position of Operator/Laborer II.

Mrs. Williams anticipates that it will take two months to fill the Financial Operations Manager.

Mr. Arthur and Mrs. Williams will have the increase in personnel costs for these positions at the next Council meeting.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2016-16 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-16 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2016-16; seconded by Mr. Clark. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2016-17. An Ordinance supplementing the Codified Ordinances by establishing a street light utility for residences and businesses of the City of Monroe.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2016-17 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-17 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2016-17; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2016-18. An Ordinance accepting real property from Park North 4, LLC for public improvements and authorize the City Manager to execute any and all documents necessary to transfer the parcel to the City and require improvements to be made and declaring an emergency.

Mr. Hickman asked if this simply a donation and if Mr. Brock anticipated them requesting the land the water plant is located on. Mr. Brock replied that it is just a donation and he does not see them requesting that land.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-18 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-18 by title only.

Mrs. Rubin moved to adopt Emergency Ordinance No. 2016-18; seconded by Mr. Clark. Roll call vote: seven ayes. Motion carried.

Consideration of Motion authorizing the expenditure of \$44,141.00 to Tyler Technologies for the renewal of the annual Munis support contract and GUI licenses support.

In response to Mrs. Hale's question, Mrs. Williams advised that this has increased by approximately \$2,000 from last year.

Mrs. Rubin moved to authorize the expenditure of \$44,141.00 to Tyler Technologies for the renewal of the annual Munis support contract and GUI licenses support; seconded by Mr. Hickman. Voice vote. Motion carried.

Consideration of Motion authorizing the expenditure of \$21,000.00 to Complete Clearing Inc. for the demolition of the East Avenue standpipe.

Mrs. Rubin moved to authorize the expenditure of \$21,000.00 to Complete Clearing Inc. for the demolition of the East Avenue standpipe; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mr. Clark asked when this would take place and Mr. Arthur replied that the contractor estimates it is about a month out.

Administrative Reports

Mr. Hickman asked if one lane could remain open on Britton Lane rather than closing an entire section. Mr. Arthur explained that they tried to keep it open as much as possible, but once this section is completed they will be able to keep one lane open.

Mayor Routson reported that he heard a lot of good things about the Light Up the Sky Event.

Mr. Hickman asked if it was necessary to pay two patrol officers outside the beer tent to check identifications. Chief Buchanan stated that in the event one patrol officer had to leave there would still be an officer there and it is also for the safety of the officers.

Adjournment

Mrs. Rubin moved to adjourn; seconded by Mr. Clark. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:18 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council