

**Monroe Council Minutes
Regular Meeting of Council
August 12, 2014 – 6:30 pm
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the meeting at 6:30 pm with the Pledge of Allegiance.

Roll Call

The following members of Council were present: Steve Black, Dan Clark, Anna Hale, Todd Hickman, Robert Routson, Suzi Rubin, and Lora Stillman.

Staff members present: City Manager/City Engineer William J. Brock
 Law Director K. Philip Callahan
 Director of Public Works Daniel J. Arthur
 Director of Development Kevin Chesar
 Director of Finance Kacey L. Waggaman
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors: Brent Osborn

Approval of the Minutes

Mrs. Rubin moved to approve the Council Minutes of July 22, 2014; seconded by Mrs. Hale. Voice vote. Motion carried.

Visitors

Brent Osborn asked that Council amend the food truck ordinance for the City. He has events once or twice per month at his business and felt that allowing food trucks would be of benefit to not only his business, but others.

Mr. Brock noted that staff is currently reviewing these regulations.

Committee Reports

None.

Old Business

Ordinance No. 2014-18. An Ordinance levying assessments for sidewalks, curbs, gutters and driveway aprons.

Mr. Brock stated this would levy assessments, particularly in the Bendel Drive area.

Mrs. Rubin moved to consider this the second reading of Ordinance No. 2014-18 and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2014-18 by title only.

Mrs. Rubin moved to adopt Ordinance No. 2014-18; seconded by Mrs. Stillman. Roll call vote: seven ayes. Motion carried.

New Business

Resolution No. 48-2014. A Resolution amending Emergency Resolution No. 40-2014 to increase the blanket purchase order amount for the Public Entities Pool of Ohio.

Mr. Brock advised that it is necessary to increase the blanket purchase order for the Public Entities Pool of Ohio to include the first payment in 2015 that is due at the end of 2014.

Mr. Black asked if the NIC blanket purchase order went up from last year. Mr. Brock recalled that it was increased last year due to some large developments.

Mrs. Rubin moved to consider this the first reading of Resolution No. 48-2014 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 48-2014 by title only.

Mrs. Rubin moved to approve the first reading of Resolution No. 48-2014; seconded by Mr. Clark. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 49-2014. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Megen Construction Co., Inc. for the Monroe Urban Center Exterior Building Repair Project and declaring an emergency.

Mr. Brock requested that Council accept the bid by Megen Construction for the repairs to the City Building. He referenced the base bid of \$794,000 included in the packet showing that they were the low bidder with several alternates to be considered. Council will need to make a decision on whether to go with a shingle roof or remain with the metal seam roof. The shingled roof would be \$111,000 deduction from the base bid. The rails and gates were also bid out as an alternate. There are some items that were bid as unit prices we may uncover items that need additional work.

Mike Smith, Architect with KZF, and advised that Mid-Miami Roofing in Monroe is the low bidder as the subcontractor for this project. The base bid is for a metal roof as is existing now. The proposed shingle roof is the best shingles made in the United States. It comes with a 50 year warranty and withstands 110 mph wind speed. A metal roof is a good roof and the City should not expect to have the same problems you had in the past. Mid Miami indicated that with construction of shingles it takes less time. The other alternative is the low slope that is an EPDM

roof. The base bid is a thermoplastic with heat welded seams. Mid-Miami would like to do the EPDM roof with fleece backing. The third alternate is to have guardrails at the safety hatches.

Mr. Black asked if the existing roof is structurally sound to handle the weight of shingles and additional weight of snow. He also asked why the contractor prefers the EPDM. Mr. Smith will report back to Council on the ability of the existing roof to handle the weight. He explained that because of the fleece back system, Mid-Miami could put adhesive down, roll the backing on, and they are finished. With the other they will have to heat portions and wait before putting the backing down.

Mr. Smith stated the thermoplastic is more puncture resistant and is a lighter color membrane; however, you will not have that benefit over the entire roof.

In response to Mrs. Rubin's question, Mr. Smith advised that a metal roof has a 20 year warranty. Both types of roofs would require an inspection twice per year. What is proposed is the most expensive shingle, but will last a long time and still costs less than a metal roof.

Mr. Hickman pointed out that shingles will change the look of the entire building and preferred staying with metal.

Mayor Routson noted he has always liked the metal roof, but as you look around the other buildings have shingles and it is a cost savings.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 49-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 49-2014 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 49-2014; seconded by Mr. Black. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 50-2014. A Resolution accepting a grant from the Department of Homeland Security for the purchase of two electronic load systems for the Department of Fire and declaring an emergency.

Mr. Brock stated that the grant was written by Firefighter Lolli.

Mr. Black congratulated Mr. Lolli on his work to obtain the grant and asked if they are going on the two best medics. Mr. Lolli confirmed that they would go on the two best medics. He stated that this is the second biggest grant by FEMA is very competitive. Right now, there are five movements when you lift a patient and with these systems we eliminate two movements.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 50-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 50-2014 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 50-2014; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2014-20. An Ordinance increasing the salary of the Mayor, Vice Mayor, and Members of Council.

Mayor Routson stated he proposed this and had Mrs. Wasson put together some numbers of surrounding areas and sought input from Council.

Mr. Hickman agreed that it may need to be increased, but not by this much.

Mr. Black noted this hasn't been updated in 14 years.

Mrs. Stillman stated that she would support an increase, but not by this much. She would also support having the Mayor and Vice Mayor pay higher than the other members of Council.

Steve we haven't updated this in 14 years so in another 14 years we will be back on the bottom.

Mrs. Rubin didn't think that \$600 is out of the range, but would like to make sure it covers the Public Employees Retirement System (PERS) amount. She proposed an automatic increase based on the minimum set by PERS.

Mr. Callahan advised that this is addressed in the Charter and questioned whether it could be tied into the PERS amount.

Mr. Hickman also agreed that there should be a difference in pay for the Mayor and Vice Mayor.

Mr. Clark is comfortable leaving it the way it is.

Mr. Black moved to table Ordinance No. 20-2014; seconded by Mrs. Stillman. Voice vote: Motion carried.

Consideration of Motion to not request a hearing on the issuance of a C1, C2, and D6 Liquor Permit for 1280 Hamilton Lebanon Road.

Mr. Brock noted this is for the Shell station on State Route 63.

Mrs. Rubin moved to not request a hearing on the issuance of a C1, C2, and D6 liquor permit for 1280mHamilton Middletown Road; seconded by Mr. Clark. Voice vote. Motion carried.

Consideration of Motion approving the June 2014 Finance Reports as submitted.

Mrs. Rubin moved to approve the June 2014 Finance reports as submitted; seconded by Mr. Hickman. Voice vote. Motion carried.

Administrative Reports

Mr. Brock reported on a comment made in the last audit that was added about providing finance reports to Council. He informed Council that waiting two and one-half months is common and these reports are not required, just good practice.

Mr. Black noted the reporting has improved over the last 12 months.

Mr. Brock reported that this information will be placed on the website in the future in a searchable format.

Mr. Brock reported that the salt bids this year reflect \$110 per ton as opposed to \$48 per ton last year.

Mr. Brock asked Council for a determination of when and where to hold study sessions.

Mr. Callahan advised you need to have specific items listed that you want to discussed at a work session.

Mr. Black and Mrs. Stillman asked if items could be added to the study session agenda items. Mr. Callahan explained that the purpose of a study session, in the City of Miamisburg for example, is to discuss items that you know are coming up on an agenda in the future. He pointed out that Council currently has study sessions now it is simply handled during open session.

Mrs. Rubin moved to have study sessions through the end of the year, as needed, at the end of the meeting; seconded by Mrs. Hale. Voice vote. Motion carried.

Mr. Brock referred to documentation on shooting ranges and asked for comments from Council.

Mr. Callahan stated he has a telephone call to an attorney that has challenged certain laws regarding shooting ranges. He is looking at how much the City can regulate shooting ranges and will have additional information at the next meeting.

The Clerk of Council reported that some of the items on the upcoming agenda are mowing assessments, street light assessments, utility assessments, decision for large item pickup, and Beggar's Night. She noted that it is on a Friday this year when a high school football game is scheduled. Mr. Hickman commented that he recalled having a decision of Council that it would never be scheduled for Friday.

Mr. Black advised he has received several questions on why National Night Out is tonight rather than last week. Mayor Routson noted that it is not always held on the official night.

Mrs. Rubin moved to adjourn into Executive Session to discuss the purchase of property and reviewing negotiations of public employees; seconded by Mr. Black. Roll call vote: seven ayes. Motion carried.

Council adjourned into Executive Session at 8:27 pm.

Mrs. Rubin moved to reconvene into regular session; seconded by Mrs. Hale. Voice vote. Motion carried.

Council reconvened at 8:51 pm.

Mrs. Stillman announced that this Sunday is the grand opening of P.A.W.S. for the general public.

Adjournment

Mrs. Rubin moved to adjourn; seconded by Mr. Clark. Voice vote. Motion carried.

Council adjourned at 8:53 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council