

Monroe Council Minutes
Regular Meeting of Council
October 28, 2014 – 6:30 pm
233 South Main Street, Monroe, Ohio

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council at 6:30 pm with the Pledge of Allegiance.

Roll Call

The following members of Council were present: Steve Black, Anna Hale, Todd Hickman, Robert Routson, and Suzi Rubin.

Staff members present: City Manager/City Engineer William J. Brock
 Law Director K. Philip Callahan
 Director of Development Kevin Chesar
 Director of Finance Kacey L. Waggaman
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors: Jason Frentzel

Mrs. Rubin moved to excuse Mr. Clark and Mrs. Stillman; seconded by Mr. Black. Voice vote. Motion carried.

Approval of the Minutes

Mrs. Rubin moved to approve the Council Minutes of September 18, 2014 and October 14, 2014; seconded by Mr. Hickman. Voice vote. Motion carried.

Visitors

None.

Committee Reports

None.

Old Business

Resolution No. 71-2014. A Resolution authorizing the City Manager to enter into a professional design services agreement by and between the City of Monroe and Brandstetter Carroll, Inc. for the creation of a Park System Master Plan.

Mr. Black asked about the cost and if it includes existing and future development. Mr. Brock replied that it is \$50,000 and does include existing and future development.

Mrs. Rubin moved to consider this the second reading of Resolution No. 71-2014 and have it read by title only; seconded by Mr. Black. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 71-2014 by title only.

Mrs. Rubin moved to adopt Resolution No. 71-2014; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

New Business

Emergency Resolution No. 72-2014. A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Municipal Code Corporation for supplementation services and declaring an emergency.

Mr. Brock reported that the Clerk of Council is recommending that the City use Ohio Municipal Code for the codification services. We have used American Legal Publishing for quite some time, but we are recommending a change. Not only do they offer an expanded service with the website, but also at a reduced cost.

Mrs. Rubin asked if there are any copies printed. Mrs. Wasson replied that there are three printed. They are for the Law Director, Magistrate, and Clerk of Council.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 72-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 72-2014 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 72-2014; seconded by Mr. Hickman. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 73-2014. A Resolution approving a Then-and-Now Certificate in the amount of \$11,371.43 to CDW-G and declaring an emergency.

Mr. Brock reported that this is for the computers in the Police Department.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 73-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 73-2014 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 73-2014; seconded by Mr. Black. Roll call vote: five ayes. Motion carried.

Emergency Resolution No. 74-2014. A Resolution amending Resolution No. 48-2014 to increase the blanket purchase order amount for National Inspection Corporation and declaring an emergency.

Mr. Brock stated this increase is due to more development than anticipated.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 74-2014 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 74-2014 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 74-2014; seconded by Mrs. Hale. Roll call vote: five ayes. Motion carried.

Resolution No. 75-2014. A Resolution authorizing the City Manager to implement a Health Savings Account for calendar year 2015.

Mr. Brock explained that it would create the Health Savings Plan and is the same as with previous years, with the exception of the waiver amounts. We have increased the waiver amounts to \$2,500 and \$3,500 which is consistent with the negotiated contracts. We have included a waiver for those that work between 30 and 39 hours of \$750.00.

Mrs. Rubin moved to consider this the first reading of Resolution No. 75-2014 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 75-2014 by title only.

Mrs. Rubin moved to approve the first reading of Resolution No. 75-2014; seconded by Mr. Black. Roll call vote: five ayes. Motion carried.

Ordinance No. 2014-36. An Ordinance approving the Final Plat of Park North Phase One.

Mr. Brock stated this is the section that included the 650,000 square foot spec building.

Mrs. Rubin moved to consider this the first reading of Ordinance No. 2014-36 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2014-36 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2014-36; seconded by Mrs. Hale. Roll call vote: five ayes. Motion carried.

Consideration of Motion appointing Anthony Marconi to the Tax Incentive Review Council.

Mrs. Rubin moved to appoint Anthony Marconi to the Tax Incentive Review Council; seconded by Mr. Hickman. Voice vote. Motion carried.

Administrative Reports

Mr. Brock referred to the official statement received by bond counsel and if Council had any questions, they could be directed to Mrs. Waggaman.

Mrs. Waggaman handed out the updated five-year forecast that include the leasing payments for the fleet. She advised that we received the second year payment from Lemon Township that had

about a \$6,000 decrease from the fire fund. She was not aware of why they sent a reduced amount.

Mrs. Waggaman provided Council a report reflecting the amount of credit card, cash, and check transactions.

Mr. Hickman requested that Mr. Brock contact Lemon Township to determine the reason for the reduced payment.

Study Session

Mrs. Rubin moved to adjourn into study session; seconded by Mr. Black. Voice vote. Motion carried.

Council adjourned into study session at 6:52 pm.

Jennifer Patterson reviewed the pros and cons of the creation of Community Entertainment Districts to help increase economic development. Council had no objection to proceeding with the creation of the creation of a district as proposed near the Interchange.

Mrs. Rubin moved to reconvene into regular session; seconded by Mr. Hickman. Voice vote. Motion carried.

Council reconvened at 7:14 pm.

Executive Session

Mrs. Hale moved to adjourn into executive session to discuss the purchase of real property; seconded by Mr. Black . Roll call vote: five ayes. Motion carried.

Council adjourned into executive session at 7:15 pm.

Mrs. Rubin moved to reconvene into regular session; seconded by Mr. Hickman. Voice vote. Motion carried.

Council reconvened at 7:52 pm.

Adjournment

Mrs. Hale moved to adjourn; seconded by Mr. Hickman. Voice vote. Motion carried.

Council adjourned at 7:54 pm.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council