

**Monroe Council Minutes
Regular Meeting of Council
August 9, 2016 - 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Routson opened the regular meeting of Council with the Pledge of Allegiance at 6:30 p.m.

Roll Call

The following members of Council were present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Robert Routson, and Suzi Rubin

Staff members present: City Manager/City Engineer William J. Brock
 Law Director K. Philip Callahan
 Director of Public Works Daniel J. Arthur
 Chief of Police Robert Buchanan
 Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors: David Spinney and Geri Maples

Approval of the Minutes

Mrs. Rubin moved to approve the Finance Committee Minutes and Council Minutes of July 26, 2016; seconded by Mr. Clark. Voice vote. Motion carried.

Visitors

Geri Lynn Maples, Veterans Services Coordinator of Union Institute & University, gave a presentation on the educational services they offer veterans.

Representatives from Badger Meter gave a presentation on the meter reading software that the City will be purchasing. Mr. Arthur advised that this will be a savings to the City.

Committee Reports

None.

Old Business

Ordinance No. 2016-12. An Ordinance authorizing the City Manager to enter into a Development Agreement by and between the City of Monroe and Hillwood in connection with

the development of 116 acres, more or less, located along Clark Boulevard. (Second Reading - Tabled July 12, 2016).

No action was taken.

Emergency Resolution No. 33-2016. A Resolution authorizing the City Manager to enter into a contract with Brandstetter Carroll Inc. for professional engineering services for the Great Miami Trail and declaring an emergency.

Mr. Brock stated that this will allow for the creation of construction documents for trail connectivity within Monroe.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 33-2016 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 33-2016 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 33-2016; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2016-19. An Ordinance amending the ballot initiative language approved by Ordinance No. 2016-05 and declaring an emergency.

Mr. Brock explained that the Board of Elections is requiring that the initial ballot language be amended for Sunday sales in the I-75 Community Entertainment District.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-19 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-19 by title only.

Mrs. Rubin moved to adopt Emergency Ordinance No. 2016-19; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

New Business

Ordinance No. 2016-20. An Ordinance, otherwise known as the Appropriations Ordinance, amending and supplementing Ordinance No. 2016-11, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2016.

Mr. Brock reported that amendments are required to provide for the \$5,000 donation in the Barbara Howe case, reallocation of funds for the new phone system from capital to operating, and the reallocation of funds for the 2013 traffic closed loop project from operating to capital.

Mrs. Rubin moved to suspend the rule requiring the reading of Ordinance No. 2016-20 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

Ordinance No. 2016-21. An Ordinance directing the Director of Finance to certify any and all unpaid assessments to the Butler County Auditor for mowing of property in violation of Chapter 674 of the Codified Ordinances.

Mr. Brock stated that this will allow for the assessment of delinquent invoices for the mowing of property.

Mrs. Rubin moved to consider this the first reading and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-21 by title only.

Mrs. Rubin moved to approve the first reading of Ordinance No. 2016-21; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

Emergency Resolution No. 34-2016. A Resolution authorizing the City Manager to enter into an Intergovernmental Agreement by and between the City of Monroe and the Butler County Transportation Improvement District for the Salzman Road Extension Project and declaring an emergency.

Mr. Brock advised this will allow for the extension of Salzman Road to Yankee Road. He noted that the Butler County Transportation Improvement District will enter into a separate agreement with the City of Middletown.

Mrs. Rubin moved to suspend the rule requiring the reading of Emergency Resolution No. 34-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 34-2016 by title only.

Mrs. Rubin moved to adopt Emergency Resolution No. 34-2016; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

Resolution No. 35-2016. A Resolution accepting a donation for a reward that lead to the arrest and conviction in the case of Barbara Howe.

Mr. Brock explained that Harry Wilks, a former classmate of Barbara Howe, had donated \$5,000 for the reward of the arrest and conviction in the case of Barbara Howe. This money will go to Kenneth French as the information he provided was crucial to the prosecution and lead to the conviction of Daniel French.

Mrs. Rubin moved to consider this the first reading of Resolution No. 35-2016; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 35-2016 by title only.

Mrs. Rubin moved to approve the first reading of Resolution No. 35-2016; seconded by Mr. Clark. Roll call vote: seven ayes. Motion carried.

Resolution No. 36-2016. A Resolution expressing approval and support for the development of State and US Bicycle Routes.

Mr. Brock referred Council to the information provided by the Ohio Department of Transportation related to efforts designating certain bicycle routes within the State. The legislation expresses Council's support in the effort.

Mrs. Rubin moved to consider this the first reading of Resolution No. 36-2016 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 36-2016 by title only.

Mrs. Rubin moved to approve the first reading of Resolution No. 36-2016; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Consideration of Motion to not request a hearing on the issuance of a D5 Liquor Permit to Total Quality Management LLC located on the 1st floor at 214 South Main Street.

Mrs. Rubin moved to not request a hearing on the issuance of a D5 Liquor Permit to Total Quality Management LLC located on the 1st floor at 214 South Main Street; seconded by Mrs. Hale. Voice vote. Motion carried.

Consideration of Motion authorizing the expenditure in the amount of \$36,217.00 to equip 3 new police cruisers.

Mrs. Rubin moved to authorize the expenditure in the amount of \$36,217.00 to equip 3 new police cruisers; seconded by Mr. Funk. Voice vote. Motion carried.

Consideration of Motion authorizing the expenditure in the amount of \$18,000 to purchase a Utility Task Vehicle for the Department of Police.

Chief Buchanan sought Council's approval of the purchase of a Utility Task Vehicle to respond to areas that standard patrol vehicles cannot access, such as along the Great Miami River. In addition, this will be utilized during events, parades, and festivals. Further, this can be converted to haul equipment or possibly injured individuals from remote areas. Chief Buchanan explained that he initially requested the purchase of motorcycles with these funds; however, the Public Safety Committee of Council did not provide a favorable recommendation. Therefore, the funds have been reallocated for this purchase.

Mrs. Rubin moved to authorize the expenditure of \$18,000 to purchase a Utility Task Vehicle for the Department of Police; seconded by Mr. Clark. Roll call vote: four ayes; three nays (Funk, Hickman, and Rubin). Motion carried

Consideration of Motion accepting the May 2016 Finance Reports as submitted.

Mrs. Rubin moved to accept the May 2016 Finance Reports as submitted; seconded by Mrs. Hale. Voice vote. Motion carried.

Administrative Reports

Mr. Brock reported on the needed improvements to the remodeling of the City Manager's office, and required improvements at both fire stations.

Mr. Arthur gave a presentation on the options for a new Public Works Facility and/or an expansion of the existing facility. He outlined the pros and cons of both and the present needs and future needs of the department.

Mrs. Waggaman distributed reports reflecting the five-year forecast for the TIF/RID funds and the General Fund. In addition, she also distributed a comparison of the different options for a public works facility.

Mrs. Waggaman presented a proposal for utilizing a consultant to perform a compensation study.

Mr. Clark, Mr. Hickman, and Mrs. Rubin were not comfortable at this time to hire a consultant. With the addition of staff the thought was that a consultant for this type of work would not be necessary even if it took a longer period of time.

Mrs. Rubin moved to adjourn into Executive Session to review negotiations with public employees and consider the compensation of a public employee; seconded by Mr. Clark. Roll call vote: seven ayes. Motion carried.

Council adjourned into Executive Session at 8:14 p.m.

Mrs. Rubin moved to reconvene into regular session; seconded by Mr. Hickman. Voice vote Motion carried.

Council reconvened into regular session at 8:29 p.m.

Mrs. Rubin announced that on August 26 there is a Tri-State Trails Regional Trail Summit at the Cincinnati Zoo. She also reminded everyone of the Warren County Municipal League dinner on Wednesday, August 17, 2016.

Mr. Hickman asked about the height of the manhole covers on Deneen. Mr. Arthur will look into this.

Adjournment

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mr. Clark. Voice vote. Motion carried.

The Council meeting adjourned at 8:33 p.m.

Respectfully submitted,

Angela S. Wasson, CMC
Clerk of Council