

**Monroe Council Minutes  
Regular Meeting of Council  
August 23, 2016 - 6:30 p.m.  
233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Mayor Routson opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call***

The following members of Council were present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, and Suzi Rubin.

Staff members present:           City Manager/City Engineer William J. Brock  
  Law Director K. Philip Callahan  
  Director of Public Works Daniel J. Arthur  
  Director of Development Kevin Chesar  
  Director of Finance Tina Williams  
  Assistant to the City Manager/Clerk of Council Angela S. Wasson

Visitors:           Tim Izor and Paul Koloszar

Mr. Hickman moved to excuse Mayor Routson; seconded by Mr. Frentzel. Voice vote. Motion carried.

***Approval of the Minutes***

Mr. Clark moved to approve the minutes of August 9, 2016; seconded by Mr. Hickman. Voice vote. Motion carried.

***Visitors***

Tim Izor of 519 Britton Lane asked Council to help deter the heavy trucks from using Britton Lane.

At the request of Council, Mr. Brock will reach out to Duke Energy to see if they could use an alternate route.

***Committee Reports***

Mr. Funk presented some budgetary figures from the Public Involvement Committee for the 2017 Bicentennial Celebration. The Committee hopes to partner with the Lions Club for the Light up the Sky Event and would like the Lions Club to partner with the Bicentennial

Celebration. Mr. Funk noted that this could be added to or subtracted from. He also advised that the Committee would seek donations for the celebration.

Mr. Clark felt that \$500,000 seems like a lot of money; however, he did realize that it is just an estimate.

Mr. Funk reminded Council that you only turn 200 once and if you are going to do something you should do it right. This is what we could do and not put the City in financial distress.

Mr. Frentzel pointed out that this is the estimated cost without any sponsors.

A revised budget will be presented at a future Council meeting.

### ***Old Business***

**Ordinance No. 2016-12.** An Ordinance authorizing the City Manager to enter into a Development Agreement by and between the City of Monroe and Hillwood in connection with the development of 116 acres, more or less, located along Clark Boulevard. (Second Reading - Tabled July 12, 2016)

**Ordinance No. 2016-21.** An Ordinance directing the Director of Finance to certify any and all unpaid assessments to the Butler County Auditor for mowing of property in violation of Chapter 674 of the Codified Ordinances and declaring an emergency. (Second Reading)

Mr. Brock stated that this is the second reading to certify unpaid assessments for mowing.

Mrs. Hale moved to consider this the second reading of Ordinance No. 2016-21 and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-21 by title only.

Mrs. Hale moved to adopt Ordinance No. 2016-21; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

**Resolution No. 35-2016.** A Resolution accepting a donation for a reward that lead to the arrest and conviction in the case of Barbara Howe. (Second Reading)

Mr. Brock advised this is the second reading of the Resolution to accept the donation.

Mr. Clark asked who the money is going to. Mr. Brock understood it was going to Mr. French's brother.

Mrs. Hale moved to consider this the second reading and have it read by title only; seconded by Mr. Funk. Voice vote. Mrs. Hale opposed. Motion carried.

Mrs. Hale moved to adopt Resolution No. 35-2016; seconded by Mr. Frentzel. Roll call vote: five ayes; one nay (Hale)

**Resolution No. 36-2016.** A Resolution expressing approval and support for the development of State and US Bicycle Routes. (Second Reading)

Mr. Brock stated this will support the bicycle routes throughout the City.

Mrs. Hale moved to consider this the second reading of Resolution No 36-2016 and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 36-2016 by title only.

Mrs. Hale moved to adopt Resolution No. 36-2016; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

### *New Business*

**Emergency Resolution No. 37-2016.** A Resolution authorizing the City Manager to enter into a professional energy services agreement with the Perfection Group for facility improvements and declaring an emergency.

Mr. Brock reported that this is related to the improvements to both fire stations and the remodel of the first floor for the City Manager's offices.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 37-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 37-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 37-2016; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

**Emergency Resolution No. 38-2016.** A Resolution accepting a SAFER grant from the Department of Homeland Security, authorize the City Manager to execute any and all documents necessary to accept said grant, and declaring an emergency.

Mr. Brock announced that the Department of Fire was awarded a SAFER grant and introduced Firefighter Matt Lolli who did most of the work in obtaining this grant. It will apply to seven employees of the Fire Department for two years, not including overtime.

In response to Mrs. Hale's question, Mr. Brock advised that the grant is in the amount of \$1 million, 49 thousand dollars.

Mr. Hickman complimented the Monroe Fire Department on their job at Mount Pleasant. Mrs. Rubin stated that she has heard a lot of compliments from the community. Mr. Clark also complimented the Monroe Fire Department.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Resolution No. 38-2016 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion Carried.

The Clerk of Council read Emergency Resolution No. 38-2016 by title only.

Mrs. Hale moved to adopt Emergency Resolution No. 38-2016; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

**Emergency Ordinance No. 2016-22.** An Ordinance directing the Director of Finance to certify any and all unpaid assessments to the Butler County and Warren County Auditors for all unpaid water, sanitary sewer, storm sewer, and trash accounts, and declaring an emergency.

Mr. Brock reported that this will allow for the assessments of unpaid utility bills.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-22 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-22 by title only.

Mrs. Hale moved to adopt Emergency Ordinance No. 2016-22; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

**Emergency Ordinance No. 2016-23.** An Ordinance determining to adjust special assessments levied for the purpose of constructing certain improvements and declaring an emergency.

Mr. Brock noted this is the special assessments for the improvements in Park North.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-23 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-23 by title only.

Mrs. Hale moved to adopt Emergency Ordinance No. 2016-23; seconded by Mr. Hickman. Roll call vote: six ayes. Motion carried.

**Emergency Ordinance No. 2016-24.** An Ordinance amending and supplementing sections 887.03, 887.051(b)(i) a., and 887.091 (i) (2) of Chapter 887 of the Codified Ordinances to provide for the definition of time stamp, amending the due date of quarterly payments, and clarify the time that an electronic payment is made, and declaring an emergency.

Mr. Brock stated that this will supplement our existing code as a result of the adoption of Senate Bill 172. The changes include clarification on when certain payments are made.

Mrs. Hale moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-24 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Frenzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-24 by title only.

Mrs. Hale moved to adopt Emergency Ordinance No. 2016-24; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

**Consideration of Motion** authorizing the expenditure of not to exceed \$39,703.00 to Tyler Technologies for the purchase of a Munis Permits & Code Enforcement Module, Central Property File and Mapliink GIS Integration for the Department of Development.

Mr. Brock explained that this module will be used mostly in the Development Department.

Mr. Hickman how much do you think we spend on Tyler Technologies per year. Mrs. Waggaman replied that the annual maintenance is \$55,000 and this will add an additional \$2,200.

Mrs. Hale moved to authorize the expenditure of not to exceed \$39,703.00 to Tyler Technologies for the purchase; seconded by Mr. Clark. Voice vote. Motion carried.

**Consideration of Motion** to authorize the expenditure of \$210,000.00 for the purchase of an EMS unit for the Department of Fire.

Mr. Brock stated that this EMS unit was budgeted for and will be replacing the 2008 unit that will be sold.

Mrs. Hale moved to authorize the expenditure of \$210,000.00 for the purchase of an EMS unit for the Department of Fire; seconded by Mr. Funk. Voice vote. Motion carried.

### ***Administrative Reports***

The Clerk of Council passed out an ordinance adopted by the City of Toledo related to the decriminalization of small amounts of marijuana. Mr. Hickman asked Council to review it.

Referring to the fence that has been removed from the corner of State Route 63 and Main Street, Mr. Hickman asked about the removal of the stump. Mr. Arthur advised that they are in the process of removing it, but working with the utilities to make sure there are no lines directly under it.

***Executive Session***

Mrs. Hale moved to adjourn into executive session to consider the purchase of property, review negotiations with public employees concerning their compensation or other terms and conditions of their employment, and specific business strategy for economic development; seconded by Mr. Clark. Roll call vote: six ayes. Motion carried.

Mr. Clark moved to reconvene to regular session and adjourn the regular meeting; seconded by Mr. Hickman. Voice vote. Motion carried.

Council reconvened into regular session at 7:26 p.m.

***Adjournment***

Council adjourned at 7:26 p.m.

Respectfully submitted,

Angela S. Wasson, CMC  
Clerk of Council