

**Monroe Council Minutes  
Regular Meeting of Council  
October 25, 2016 - 6:30 p.m.  
233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Vice Mayor Rubin opened the regular meeting at 6:32 p.m. with the Pledge of Allegiance.

***Roll Call***

The following members of Council were present: Dan Clark, Jason Frentzel, Keith Funk, Todd Hickman, and Suzi Rubin.

Staff members present:           City Manager/City Engineer William J. Brock  
  Law Director K. Philip Callahan  
  Director of Finance Tina Williams  
  Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mr. Clark moved to excuse Mrs. Hale and Mayor Routson; seconded by Mr. Frentzel. Voice vote. Motion carried.

***Approval of the Minutes***

Mr. Clark moved to approve the Council Minutes of October 11, 2016; Finance Committee Minutes of September 27, 2016; and Public Involvement Committee Minutes of October 4, 2016; seconded by Mr. Funk. Voice vote. Motion carried.

***Visitors***

None.

***Committee Reports***

Mr. Frentzel reported that the Public Involvement Committee revised the budget as a result of comments from Council and the Committee is requesting \$175,000 for the 2017 Bicentennial Event.

Mr. Funk noted that the expenditures will follow the policy necessary for Council approval.

Mr. Clark moved to authorize \$175,000 in the 2017 budget for the 2017 Bicentennial Event; seconded by Mr. Frentzel. Voice vote. Motion carried.

### *Old Business*

**Resolution No. 48-2016.** A Resolution authorizing the City Manager to enter into an agreement with Brandstetter Carroll Inc. to provide park and recreation master planning services for a 47 acre site.

Mr. Brock reported that a Phase One Environmental will be forthcoming and discussions with Mr. Couch continues.

Mr. Clark moved to consider this the second reading of Resolution No. 48-2016 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried. (Mr. Hickman opposed)

The Clerk of Council read Resolution No. 48-2016 by title only.

Mr. Clark moved to adopt Resolution No. 48-2016; seconded by Mr. Frentzel. Roll call vote: four ayes; one nay (Hickman). Motion carried.

### *New Business*

**Emergency Ordinance No. 2016-29.** An Ordinance to authorize the transfer of the amounts described herein from the General Fund to the Police Law Enforcement Fund, Fire-1989 Levy Fund, Street Fund, Capital Improvement Fund, and G.O. Bond Retirement Fund; from the Water Fund to the Water Bond Retirement Fund; and from the 2004 RID Fund to the G.O. Bond Retirement Fund; and declaring an emergency.

Mr. Brock advised these transfers are reflected in the appropriations ordinance.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2016-29 on two separate days, authorize its adoption on the first reading and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2016-29 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2016-29; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

**Ordinance No. 2016-30.** An Ordinance, otherwise known as the appropriations ordinance, amending and supplementing Ordinance No. 2016-27, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2016.

Mr. Brock stated that this provides for an increase in advertising costs for job postings; transfers in the Capital Projects Fund to cover the signal at Hollytree, Todhunter, and a portion of Salzman Road; decrease in overtime in Public Works; and an increase in the Fire Fund to fill a vacancy and Captain's promotion; and increase in the cost for mowing.

Mr. Clark moved to suspend the rule requiring the reading of Ordinance No. 2016-30 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2016-30 by title only.

Mr. Clark moved to adopt Ordinance No. 2016-30; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

**Consideration of Motion** accepting the June 2016 Finance Reports as submitted.

Mr. Clark moved to accept the June 2016 Finance Reports as submitted; seconded by Mr. Funk. Voice vote. Motion carried.

### ***Administrative Reports***

Mr. Brock reported that the wage ordinance will appear on the next agenda due to the FSLA threshold changes. Also, he is recommending a three percent cost of living increase to non union employees as the union employees received or will receive a three percent increase.

Mr. Brock stated that it is being recommended to move the three part-time positions into full-time and creating a dispatch supervisor. In addition, we want to make sure we have competitive wages and recommend that the wage rate be increased by 10%. The existing employees would receive a three percent increase and the three percent cost of living.

In the Fire Department, the authorized number will only need to be increased by four and not seven as the intent is not to fill the vacancies created by the promotion of three lieutenants.

Mr. Brock advised that the 2017 budget will consider additional patrol officers and a part-time tax clerk. The forecast reflects the 2018, 2019, and 2020 drops below the targeted number. Therefore, a conversation needs to take place about safety service levies.

### ***Adjournment***

Mr. Hickman moved to adjourn; seconded by Mr. Clark. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:02 p.m.

Respectfully submitted,

Angela S. Wasson, CMC  
Clerk of Council