EMERGENCY RESOLUTION NO. 25-2016

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF MONROE AND LEBANON CORRECTIONAL INSTITUTION AND DECLARING AN EMERGENCY.

WHEREAS, Council deems it in the best interest of the City of Monroe to provide law enforcement assistance to the Lebanon Correctional Institution in the event of a critical incident.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: The City Manager is hereby authorized to enter into a Memorandum of Understanding by and between the City of Monroe and Lebanon Correctional Institution to provide law enforcement in the event of a critical incident pursuant to the terms and conditions set forth on Exhibit "A" attached hereto and made a part hereof.

SECTION 2: This measure is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and further for the reason that Council desires to execute a Memorandum of Understanding at the earliest possible date and prior to the audit of the prison in June. Therefore, this measure shall take effect and be in full force from and after its passage.

PASSED: June 14, 2016

ATTEST:

Clerk of Council

APPROVED:

Mayor

This legislation was enacted in an open meeting pursuant to the terms and provisions of the Sunshine Law, Section 121.22 of the Ohio Revised Code.

I, the undersigned Clerk of Council of the city of Monroe, Ohio, hereby certify the foregoing (ordinance or resolution) was published as required by Section 7.16 of the Charter of the City of Monroe.

Clerk of Council
City of Monroe, Ohio

Exhibit "A" E Res No. 25-2016

Local Support Agency Memorandum Of Understanding
With
Lebanon Correctional Institution (LeCI)

Date: _____

I. Statement of Purpose

The purpose of this Memorandum of Understanding is to identify resources that can be made available by the MONROE POLICE DEPARTMENT to LEBANON CORRECTIONAL INSTITUTION to assist in response and recovery of a Critical Incident occurring at the prison. This memorandum is developed to provide a planning guide for the prison to know the agency's capabilities to respond to a Critical Incident. However, this memorandum DOES NOT GUARANTEE that any or all of the services, personnel, or equipment will be available at all times.

II. Request for Assistance

In the event of a Critical Incident in the prison, the Monroe Police Department's may be contacted by a prison employee in the ICS Logistics Section.
Requests for assistance of the MONROE POLICE DEPARTMENT will be made by calling the ON DUTY ROAD PATROL SUPERVISOR OR OIC at 513-539-9234 (Communications Center telephone number). Providing available assistance must be authorized by the Road Patrol Operations Commander, or by a command level officer (Lieutenant or above) or by the Chief of Police. These persons can be reached by calling Monroe Police Department's Communications Center at 513-539-9234.

At the time of the request for Critical Incident Assistance,
Monroe Police Department's will be provided information about:

A. The nature of the Critical Incident.
B. The assistance needed (type, kind, quantity, and time to report).
C. The location to which they are to respond.
D. The person to whom they are to report upon arrival.

III. Scope of Assistance

MONROE POLICE DEPARTMENT resources are understood to be available to the prison on a 24 hour a day, seven days a week basis, as limited in item 1 through 3 below:

1. Personnel Resources: Uniformed Road Patrol Units as available;
2. Equipment Resources: Patrol vehicles with related/installed equipment; Transport vans as available;

Support Services: Perimeter control at LeCI; Traffic control; Area patrol for escapees; Related law enforcement and peacekeeping duties within limits of authority and jurisdiction.

3. Radio Frequencies: The MONROE POLICE DEPARTMENT is served by the _____Telecommunications _____ MHz system. This is a 10-channel tracking system. There is no specific "primary" frequency.

IV. Prison/Agency Responsibilities

The Incident Commander will designate an individual to coordinate the Sheriff's Office assistance and needs in response to the Critical Incident. This individual will coordinate all security and any other needs of the Monroe Police Department's which may include, but not be limited to: Specific security issues, access to facilities, and protection of equipment and personnel. The prison will work with the agency to identify and arrange for the availability of utility connections at each prison site to facilitate the utilization of the Monroe Police Department's resources by ODRC policy. The prison Incident Commander has been delegated authority to manage a Critical Incident. However, where there is active involvement of Local Support Agencies, a Unified Command structure may be established and command authority would then be shared with assisting agencies. The Incident Commander and the prison Incident Command Organization will work closely with the agency to coordinate their response. In order to maintain effective information release, the prison Public Information Officer shall coordinate the Public/Media Information Release. The MONROE POLICE DEPARTMENT representative shall consult with the prison Public Information Officer prior to the release of information.

V. Annual Review Of the Memorandum of Understanding

The Lebanon Correctional Institution and the MONROE POLICE DEPARTMENT will conduct an annual review of the details of this Memorandum of Understanding. Once updated, the prison will re-issue this document.

VI. Limitation of Liability

The MONROE POLICE DEPARTMENT shall not be liable to ODRC, its' employees, agents or officers, or to third parties for claims, damages, expenses, costs, fees, attorney fees, injurious actions, causes of action of suits due to a refusal or failure to respond, in whole or in part, to a request for assistance.

_____ _____

William Brock, City Manager Date