

**ORDINANCE NO. 2021-14**

AN ORDINANCE SUPPLEMENTING EXHIBIT "1" OF ORDINANCE NO. 2021-03 TO ESTABLISH THE UNCLASSIFIED POSITION AND PAY RANGE OF HUMAN RESOURCES MANAGER.

WHEREAS, the City Manager has recommended the establishment of the position of Human Resources Manager; and

WHEREAS, Council concurs with the City Manager's recommendation.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Exhibit "1" of Ordinance 2021-03 is hereby supplemented to include the position and pay range of Human Resources Manager and the unclassified and classified status of each position as set forth on Exhibit "1" attached hereto and made a part hereof.


SECTION 2: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: May 11, 2021

ATTEST:

APPROVED:

  
\_\_\_\_\_  
Clerk of Council

  
\_\_\_\_\_  
Mayor

First Reading: April 27, 2021

This legislation was enacted in an open meeting  
in accordance with the terms and provisions of the Sunshine  
Act, Section 121.22 of the Ohio Revised Code.

**"I, the undersigned Clerk of Council of the city of  
Monroe, Ohio, hereby certify the foregoing  
(ordinance or resolution) was published as  
required by Section 7.16 of the Charter of the  
City of Monroe.**

  
\_\_\_\_\_  
Clerk of Council  
City of Monroe, Ohio

Exhibit "1" Ord No. 2021-14

| TITLE  | CLASS | POSITIONS | PAY GRADE   |
|--|-------|-----------|-------------|
| <b>COUNCIL</b>                               |       |           |             |
| CLERK OF COURTS                              | C     | 1         | 3           |
| CLERK OF COUNCIL                             | UC    | 1         | 1           |
| <b>CITY MANAGER'S OFFICE</b>                 |       |           |             |
| ASSISTANT CITY MANGER                        | UC    | 1         | 10          |
| HUMAN RESOURCES MANAGER                      | UC    | 1         | 7           |
| ASSISTANT TO CITY MANAGER (Econ Dev)         | UC    | 1         | 6           |
| ASSISTANT TO CITY MANAGER (Clerk of Council) | UC    | 1         | 5           |
| HUMAN RESOURCES SPECIALIST                   | UC    | 1         | 5           |
| EXECUTIVE ASSISTANT                          | UC    | 1         | 2           |
| ADMINISTRATIVE SUPPORT CLERK                 | UC    | 2         | 1           |
| <b>DEVELOPMENT</b>                           |       |           |             |
| DEVELOPMENT DIRECTOR                         | UC    | 1         | 9           |
| ASSISTANT DEVELOPMENT DIRECTOR               | UC    | 1         | 6           |
| PLANNER                                      | UC    | 1         | 5           |
| CODE ENFORCEMENT INSPECTOR                   | UC    | 1         | 4           |
| PLANNING & ZONING SPECIALIST                 | UC    | 1         | 3           |
| <b>FINANCE</b>                               |       |           |             |
| FINANCE DIRECTOR                             | UC    | 1         | 9           |
| ASSISTANT FINANCE DIRECTOR                   | UC    | 1         | 7           |
| FINANCIAL OPERATIONS MANAGER                 | UC    | 1         | 7           |
| INCOME TAX ADMINISTRATOR                     | UC    | 1         | 6           |
| FINANCE SPECIALIST                           | UC    | 2         | 3           |
| INCOME TAX AUDITOR                           | UC    | 2         | 3           |
| COMMUNITY SERVICES SPECIALIST                | UC    | 3         | 2           |
| UTILITY BILLING SPECIALIST                   | UC    | 1         | 2           |
| <b>FIRE</b>                                  |       |           |             |
| FIRE CHIEF                                   | UC    | 1         | 9           |
| ASSISTANT FIRE CHIEF                         | UC    | 1         | 8           |
| FIRE CAPTAIN                                 | UC    | 1         | 7           |
| FIRE ADMINISTRATIVE ASSISTANT                | UC    | 1         | 2           |
| FIRE LIEUTENANT                              | C     | 6         | UNION SCALE |
| FIREFIGHTER/PARAMEDIC/EMT                    | C     | 34        | UNION SCALE |
| <b>POLICE</b>                                |       |           |             |
| POLICE CHIEF                                 | UC    | 1         | 9           |
| POLICE CAPTAIN                               | UC    | 2         | 8           |
| POLICE LIEUTENANT                            | UC    | 3         | 7           |
| COMMUNICATIONS SUPERVISOR                    | UC    | 1         | 5           |
| DISPATCHER                                   | C     | 8         | 3           |
| POLICE ADMINISTRATIVE ASSISTANT              | UC    | 1         | 2           |
| POLICE SERGEANT                              | C     | 4         | UNION SCALE |
| PATROL OFFICER                               | C     | 26        | UNION SCALE |
| <b>PUBLIC WORKS</b>                          |       |           |             |
| PUBLIC WORKS DIRECTOR                        | UC    | 1         | 9           |
| CITY ENGINEER                                | UC    | 1         | 8           |
| ASSISTANT PUBLIC WORKS DIRECTOR              | UC    | 1         | 7           |
| PUBLIC WORKS SUPERINTENDENT                  | UC    | 2         | 6           |
| GIS ANALYST                                  | UC    | 1         | 6           |
| ENGINEERING TECHNICIAN                       | UC    | 1         | 4           |
| PUBLIC WORKS ADMINISTRATIVE ASSISTANT        | UC    | 1         | 2           |
| LABORER                                      | UC    | 8         | PT          |
| PUBLIC WORKS CREW LEADER                     | C     | 5         | UNION SCALE |
| OPERATOR/LABORER                             | C     | 15        | UNION SCALE |

CLASS: C= CLASSIFIED UC= UNCLASSIFIED

| Pay Grade | Pay Ranges     |                |                |                |
|-----------|----------------|----------------|----------------|----------------|
|           | Minimum Annual | Maximum Annual | Minimum Hourly | Maximum Hourly |
| 10        | \$ 96,729.36   | \$ 135,421.10  | \$46.50        | \$62.93        |
| 9         | \$ 90,280.74   | \$ 126,401.60  | \$43.40        | \$60.77        |
| 8         | \$ 84,260.59   | \$ 110,333.60  | \$40.51        | \$48.45        |
| 7         | \$ 68,556.80   | \$ 96,300.88   | \$32.96        | \$46.30        |
| 6         | \$ 61,893.94   | \$ 86,651.51   | \$29.76        | \$41.66        |
| 5         | \$ 53,560.00   | \$ 74,984.00   | \$25.75        | \$36.05        |
| 4         | \$ 49,275.20   | \$ 68,985.28   | \$23.69        | \$33.17        |
| 3         | \$ 44,990.40   | \$ 62,986.56   | \$21.63        | \$30.28        |
| 2         | \$ 42,933.70   | \$ 60,107.17   | \$20.64        | \$28.90        |
| 1         | \$ 30,529.20   | \$ 42,848.00   | \$14.68        | \$20.60        |
| PT        | \$ 10,712.00   | \$ 17,139.20   | \$10.30        | \$16.48        |